



Project Tarsier

Reforestation for people, biodiversity and climate

c/o College of Forestry and Environmental Sciences

Visayas State University, Baybay City, Leyte 6521-A

PHILIPPINES

21 March 2024

ENGR. MARIO LILIO VALENZONA

Director, VSU Physical Plant Office
Visayas State University

Dear **Engr. Valenzona**:

Good day!

Project Tarsier, a nature-based solution project, would like to request from your kind office the services of **Mr. Gaspar Arpoceple**, a plumbing specialist, to have our pipelines checked in our Tutubigan Nursery located in Paranas Samar. The project will shoulder the allowable travel, meals, and accommodation allowance of Mr Arpoceple.

Mr Devone Baradillo, Administrative Staff of this office will coordinate with you as regards to the schedule of the travel. We are hoping for a favorable response on this request.

Thank you very much.

Sincerely,

MARLEA P. MUÑOZ RPF
In-Country Project Manager

Approved:

MARIO LILIO P. VALENZONA

Director, VSU PPO