

CASH  
DPO 1

# VISAYAS STATE UNIVERSITY

Entity Name

## DISBURSEMENT VOUCHER

Fund Cluster :

Date : March 10, 2022

DV No. : 001

Mode of Payment

☐ MDS Check ☒ Commercial Check ☐ ADA ☐ Others (Please specify)

Payee

MA. MELISSA F. MENDOZA

TIN/Employee No.:

ORS/BURS No.:

Address

Baybay City, Leyte

Particulars	Responsibility Center	MFO/PAP	Amount
To Replenishment of Petty Cash Advance Under Fund 101-GF-MOOE as per supporting papers hereto attached in the amount of .....			P 3,487.75
<b>Fund-101-TRUST- MOOE</b>	<b>Amount Due</b>		P 3,487.75

A. Certified: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

**QUEEN-EVER Y. ATUPAN**

Printed Name, Designation and Signature of Supervisor

B. Accounting Entry:

Account Title	UACS Code	Debit	Credit

C. Certified:

- ☐ Cash available  
☐ Subject to Authority to Debit Account (when applicable)  
☐ Supporting documents complete and amount claimed proper

D. Approved for Payment

Signature		Signature	
Printed Name	<b>NICK FREDDY R. BELLO</b>	Printed Name	<b>EDGARDO E. TULIN</b>
Position	OIC, Head, Accounting Office	Position	President
	Head, Accounting Unit/Authorized Representative		Agency Head/Authorized Representative
Date		Date	

E. Receipt of Payment

Check/ ADA No. :		Date :	Bank Name & Account Number: LBP BAYBAY	JEV No.
Signature :		Date :	Printed Name:	Date
MA. MELISSA F. MENDOZA				
Official Receipt No. & Date/Other Documents				