

DAILY TIME RECORDName: **Christopher Jr R. Galgo**For the month of **March 1-31, 2022**

Official hour for (Regular days) _____

Arrival: _____ Departure (Saturdays) _____

Day	A.M.		P.M.		Undertime	
	Arr	Dep	Arr	Dep	Hrs	Mins
1	7:00	12:00	1:00	5:00		
2	8:00	12:00	1:00	5:00		
3	7:00	12:00	1:00	5:00		
4	8:00	12:00	1:00	5:00		
5	Saturday					
6	Sunday					
7	8:00	12:00	1:00	5:00		
8	7:00	12:00	1:00	5:00		
9	8:00	12:00	1:00	5:00		
10	7:00	12:00	1:00	5:00		
11	8:00	12:00	1:00	5:00		
12	Saturday					
13	Sunday					
14	8:00	12:00	1:00	5:00		
15	7:00	12:00	1:00	5:00		
16	8:00	12:00	1:00	5:00		
17	7:00	12:00	1:00	5:00		
18	8:00	12:00	1:00	5:00		
19	Saturday					
20	Sunday					
21	8:00	12:00	1:00	5:00		
22	7:00	12:00	1:00	5:00		
23	8:00	12:00	1:00	5:00		
24	7:00	12:00	1:00	5:00		
25	8:00	12:00	1:00	5:00		
26	Saturday					
27	Sunday					
28	8:00	12:00	1:00	5:00		
29	7:00	12:00	1:00	5:00		
30	8:00	12:00	1:00	5:00		
31	7:00	12:00	1:00	5:00		
			TOTAL			

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed, record of which was made daily at the time of arrival and departure from office.

VERIFIED as to the prescribed office hours

LILIAN B. NUÑEZ

In-Charge