



2 March 2022

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
VSU, Baybay City, Leyte

**Thru: Dr. Daniel Leslie S. Tan**  
Vice President for Admin. & Finance  
& Chairman, NAPB

Sir:

Greetings!

Please be informed that I am retiring from the government service effective July 1, 2022.

I am very grateful for the opportunities and experiences afforded me during my 44 years of service in the university.

Thank you & more power!

Very truly yours,

**GRACIANA M. ESPINOSA**  
Administrative Aide VI

Noted:

**MARIA ROBERTA S. MIRAFLORES**  
Head, OHRA

Recommending Approval:

**DANIEL LESLIE S. TAN**  
Vice President for Admin. & Finance  
& Chairman, NAPB

Approved:

**EDGARDO E. TULIN**  
President

cc: OHRA, ODHRM, File