

**DAILY TIME RECORD****ALBA, ARTURO B. JR.**

(NAME)

For the month of

April 1 - 30, 2022

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON	6:49	12:00	1:00	5:01	7	Absent
2-TUE						OUT
3-WED						OUT
4-THU	6:50	12:00	1:00	5:04		Absent
5-FRI	6:50	12:00	1:00	5:02		Absent
6-SAT	6:50	12:00	1:00	5:04		Absent
7-SUN	6:51	12:00	1:00	5:01		Absent
8-MON	6:33	12:00	1:00	5:01		Absent
9-TUE						OUT
10-WED						OUT
11-THU						Absent
12-FRI						Absent
13-SAT						Absent
14-SUN						8:00 am 5:00 pm
15-MON						Absent
16-TUE						8:00 am 5:00 pm
17-WED						Absent
18-THU	6:31	12:00	1:00	5:01	7	Absent
19-FRI	6:40	12:00	1:00	5:02		Absent
20-SAT	6:40	12:00	1:00	5:08		Absent
21-SUN	6:37	12:00	1:00	5:06		Absent
22-MON	6:41	12:00	1:00	5:03		Absent
23-TUE						OUT
24-WED						OUT
25-THU	6:38	12:00	1:00	5:01	7	Absent
26-FRI	6:40	12:00	1:00	5:01	8hrs	Absent
27-SAT	6:45	12:00	1:00	5:01	8hrs	Absent
28-SUN	6:40	12:00	1:00	5:04	8hrs	Absent
29-MON	6:41	12:00	1:00	5:05		Absent
30-TUE						OUT

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.



**ARTURO B. ALBA JR.**

VERIFIED as to prescribed office hours



**CHARIS B. LIMBO**

Department Head  
Institute of Human Kinetics

Date Generated: May/02/2022 07:52:14