

DAILY TIME RECORD**ALCOBER, ED ALLAN L.**

(NAME)

For the month of

January 1 - 31, 2024

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON						Holiday
2-TUE						SPL
3-WED	8:16	12:00	12:58	5:13	16mins	7hrs 44mins
4-THU	7:32	12:19	12:29	5:18		8hrs
5-FRI	7:50	12:10	12:23	5:03		8hrs
6-SAT						Off
7-SUN						Off
8-MON	7:55	12:05	12:40	5:03		8hrs
9-TUE	7:36	12:22	12:31	5:06		8hrs
10-WED	8:09	12:04	12:20	5:10	9mins	7hrs 51mins
11-THU	8:13	12:04	12:23	5:07	13mins	7hrs 47mins
12-FRI	7:52	12:04	12:16	5:02		8hrs
13-SAT						Off
14-SUN						Off
15-MON	7:22	12:19	12:36	5:09		8hrs
16-TUE	7:21	12:08	12:21	5:09		8hrs
17-WED	7:21	12:09	12:27	5:06		8hrs
18-THU	7:55	12:04	12:55	5:12		8hrs
19-FRI	7:38	12:27	12:29	5:19		8hrs
20-SAT						Off
21-SUN						Off
22-MON	7:20	12:16	12:33	5:27		8hrs
23-TUE	7:34	12:25	12:46	6:54		8hrs
24-WED						OB
25-THU						OB
26-FRI	8:06	12:14	12:20	6:50	6mins	7hrs 54mins
27-SAT						Off
28-SUN						Off
29-MON	7:33	12:06	12:54	5:06		8hrs
30-TUE	7:44	12:03	12:58	6:50		8hrs
31-WED	7:34	12:24	12:28	5:04		8hrs

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.



ED ALLAN L. ALCOBER

VERIFIED as to prescribed office hours



DIONESIO M. BAÑOC

Department Head
Department of Agronomy