

DAILY TIME RECORD**DR. LESLIE ANNE L. LIWANAG**

Name

For the month of **Dec. 1-31, 2021**

Official hours for arrival

and departure

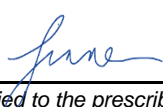
Regular days_____

Saturdays_____

D A Y	A.M.		P.M.		UNDERTIME	
	Arrival	Departure	Arrival	Departure	Hrs.	Min.
1	8:00	12:00	1:00	5:00	Wfh	
2	8:00	12:00	1:00	5:00		
3	8:00	12:00	1:00	5:00		
4						
5						
6	8:00	12:00	1:00	5:00	Wfh	
7	8:00	12:00	1:00	5:00		
8	Feast of the Immaculate Conception					
9	8:00	12:00	1:00	5:00		
10	8:00	12:00	1:00	5:00		
11						
12						
13	8:00	12:00	1:00	5:00	Wfh	
14	8:00	12:00	1:00	5:00		
15	8:00	12:00	1:00	Suspended		
16	OP Memo Circular # 132, series of 2021 re Suspension of Work and Classes on Dec 15, 1PM until Dec 16, 2021 to prepare for Typhoon Odette					
17	OP Memo Circular # 133 Extension of Work and Classes Suspension in All VSU Campuses on Dec 17, 2021 on the Typhoon Odette aftermath					
18						
19						
20	8:00	12:00	1:00	5:00	Wfh	
21	8:00	12:00	1:00	5:00		
22	8:00	12:00	1:00	5:00		
23	8:00	12:00	1:00	5:00		
24	8:00	12:00	1:00	5:00		
25	Teacher's Leave (to Jan 9, 2021) following OP Memo 693 Series of 2021 (on Dec 6,					
26						
27						
28						
29						
30	Rizal Day					
31						

TOTAL

I CERTIFY on my honor that the above is a true and correct reports of the hours of works performed, record of which was made daily at the time of arrival and departure from office.


Verified to the prescribed office
hours

DR. JETT C. QUEBEC

In-Charge

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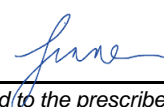
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14	8:00	12:00	1:00	5:00		
15	8:00	12:00	1:00	Suspended		
16	OP Memo Circular # 132, series of 2021 re Suspension of Work and Classes on Dec 15, 1PM until Dec 16, 2021 to prepare for Typhoon Odette					
17	OP Memo Circular # 133 Extension of Work and Classes Suspension in All VSU Campuses on Dec 17, 2021 on the Typhoon Odette aftermath					
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