

# **DAILY TIME RECORD** **ORACION, ROLANDO I.** (NAME)

For the month of  
**November 1 - 30, 2021**  
 Official hours for arrival and departure  
**8:00AM - 5:00PM**

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-MON		HOLIDAY				Absent
2-TUE	8:00	12:00	1:00	5:00		Absent
3-WED	8:00	12:00	1:00	5:00		Absent
4-THU	8:31	12:30	12:40	5:09		Absent
5-FRI	8:00	12:00	1:00	5:00		Off
6-SAT						Off
7-SUN						Absent
8-MON		HOLIDAY				Absent
9-TUE	8:20	12:25	12:51	5:02		Absent
10-WED	8:30	12:30	12:55	5:08		Absent
11-THU	8:00	12:00	1:00	5:00		Absent
12-FRI	8:00	12:00	1:00	5:00		Off
13-SAT						Off
14-SUN						Absent
15-MON	8:11	12:31	1:00	5:12		Absent
16-TUE	8:09	12:31	12:30	5:09		Absent
17-WED	8:08	12:30	12:51	5:09		Absent
18-THU	8:13	12:15	12:31	5:10		Absent
19-FRI	8:12	12:15	12:50	5:10		Off
20-SAT						Off
21-SUN						Absent
22-MON	8:02	12:30	1:00	5:03		Absent
23-TUE	8:03	12:09	12:40	5:10		Absent
24-WED	8:00	12:00	1:00	5:00		Absent
25-THU	8:13	12:15	12:51	5:09		Absent
26-FRI		F L E C T I V E				Off
27-SAT						Off
28-SUN						Absent
29-MON	8:08	12:20	12:50	5:10		Absent
30-TUE		HOLIDAY				Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

Rolando I. Oracion  
**ROLANDO I. ORACION**

VERIFIED as to prescribed office hours

Victor B. Asio  
**VICTOR B. ASIO**  
 College Dean  
 College of Agricultural & Food Science