



December 6, 2021

EDGARDO E. TULIN
President
Visayas State University
Visca, Baybay City, Leyte


Sir:

This is to inform your good office that I will be on Work from Home this coming December 13-15, 2021. In view of this, I am recommending **DR. CHRISTY M. DESADES** as Officer-In-Charge of the VSU Integrated High School today.

As OIC, Dr. Desades is delegated the authority of the Principal.

Thank you and more power.

Very truly yours,


SHALOM GRACE C. SUGANO
Principal

Conforme:


CHRISTY M. DESADES
Assistant Professor II

Recommending Approval:

BAYRON S. BARREDO
Dean, College of Education

BEATRIZ S. BELONIAS
VP for Academic Affairs

Approved:

EDGARDO E. TULIN
President