



January 7, 2022


Dr. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Dear **Dr. Tulin**:


I would like to recommend the designation of Ms. Jerrel Ann L. Lagitao as Officer-in-Charge of the National Coconut Research Center-Visayas on January 13-14, 2022 or until my return. I will be on official leave on the said dates.

Thank you very much for your kind approval.

Very truly yours,


MARISEL A. LEORNA
Director

Conforme:


JERREL ANN L. LAGITAO
NCRC Staff

Recommending Approval:

MARIA JULIET C. CENIZA
VP for Research, Extension
and Innovation

Approved:

EDGARDO E. TULIN
President