



July 18, 2023

**Dr. Edgardo E. Tulin**  
University President  
Visayas State University

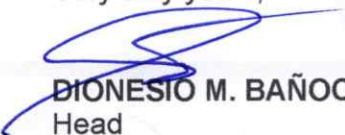
Thru: **Dr. Beatriz S. Belonias**  
Vice President for Academic Affairs  
Chairman, VSFC-AS

Dear **President Tulin**:

This is to strongly endorse the reinstatement of **Dr. Ulysses A. Cagasan** from his sabbatical leave undertaking, effective August 01, 2023. He has already complied and published the two (2) articles in legitimate journals and is still in the stage of finalizing his Laboratory guide hopefully he can comply with the said requirement before the year's end.

Thank you very much for your continued support. God bless you.

Very truly yours,

  
**DIONESIO M. BAÑOC**  
Head  
Department of Agronomy  
Chairman, APC

Noted:

**VICTOR B. ASIO**  
Dean  
College of Agriculture and Food Science

Recommending approval:

**BEATRIZ S. BELONIAS**  
Vice President for Academic Affairs

Approved:

**EDGARDO E. TULIN**  
President



July 18, 2023

**Dr. Dionesio M. Bañoc**  
Head, DA  
Visayas State University  
Visca, Baybay City, Leyte

Dear **Dr. Bañoc**:

I hope this letter finds you well. I would like to inform you that I will be returning to the office effective August 1, 2023, after my eleven months of sabbatical leave with outputs. I am glad to inform you that I already complied the two (2) articles published in a legitimate journal. However, the Laboratory Guide as one of the outputs is still in its final completion. I have to comply with this undertaking before the year-end.

In this regard, may I humbly ask the approval of my reinstatement in the Department of Agronomy, Visayas State University (VSU), to effectively and efficiently function as one of the faculty.

Thank you very much for your support and God bless us all.

Respectfully yours,

  
**ULYSSES A. CAGASAN, Ph.D.**  
Faculty

Noted:

  
**DIONESIO M. BAÑOC, Ph.D.**  
Head, Department of Agronomy