

## OFFICE OF THE VICE PRESIDENT FOR PLANNING, RESOURCE GENERATION & AUXILIARY SERVICES

Visayas State University Visca, Baybay City, Leyte PHILIPPINES Website: www.vsu.edu.ph

## Certification of REPRESENTATION AND TRANSPORTATION ALLOWANCES (RATA) December 2021

I hereby certify that the amount of **EIGHTEEN THOUSAND PESOS** (P18,000.00) representing **R**epresentation **A**nd **T**ransportation **A**llowances (**RATA**) for the month of **December 2021** was fully expended.

Turrner certify:	
1.	That the amount was incurred in the performance of my official duties.
<u> </u>	That I did not use any government vehicle within my official station for the said month.
<u> </u>	That all trips referred to exclude those from home to office and vice versa.
4.	That I used government vehicle for official travel (0) within fifty (50) kilometers for December 2021.

Submitted by:

DILBERTO O. FERRAREN

Vice President for Planning, Resource Generation and Auxiliary Services