



INDIVIDUAL FACULTY WORKLOAD

2nd Semester A.Y. 2022-2023

NAME OF FACULTY	ACADEMIC DESIGNATION	EMPLOYMENT STATUS
YSSAKHAR A. SALAS	Instructor 1	Permanent

I. INSTRUCTION

A. ACTUAL TEACHING

Time	Course No.	Descriptive Title	No. of Hrs.	Units / Subj	No. of Stud's	Class Days (X – Lecture; L – Laboratory)						RM	WLU**
						M	T	W	Th	F	S		
17:00-18:00	Chem 143	Analytical Methods for Biology	2	2	39	X			X				2.66
16:00-17:00	Chem 143	Analytical Methods for Biology	2	2	38	X			X				2.00
15:00-16:00	Chem 143	Analytical Methods for Biology	2	2	18	X		X					2.00
13:00-14:00	Chem 140	Quantitative Inorganic Chemistry	2	2	28	X			X				2.66
14:00-15:00	Chem 140	Quantitative Inorganic Chemistry	2	2	10	X			X				2.00
09:00-10:00	Chem 21	Gen. Chemistry II	2	2	31	X			X				2.66
13:00-16:00	Chem 21	Gen. Chemistry II	3	1	31		L						2.73
10:00-13:00	Chem 140.1	Quantitative Inorganic Chemistry	3	1	28					L			2.73
07:00-10:00	Chem 140.1	Quantitative Inorganic Chemistry	3	1	11		L						2.40
Total													21.84

B. STUDENT ADVISING (Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training as requirement for graduation. Mark **check** if adviser, chairman or member. (Attach separate sheet if necessary).

B.1 Undergraduate

Names	Adviser	GAC Chairperson	GAC Member	SRC Chairperson	SRC Member	WLU
Marydel Mondragon, Myla Tanaid, RJ Chris Jaguines, Shanaine Ann Mosende, Cherilyn Utrera, Jamaica Magdaraog, Ruth Louise, Villacampa	X					3.50
Aubrey Arcillas, Kristine Joy Cutanda, Olsen Vertudazo, Maria Crescelia Joy Yare				X		1.00

Marciano Bugtas, Edenson Paño, Rey Clark Ruba						0.75
						5.25

B.2 Graduate						
Names	Adviser	GAC Chairperson	GAC Member	SRC Chairperson	SRC Member	WLU

II. RESEARCH						
Title of the Project/Study	Involvement	Date Started	End Date	Research Assistant (with/without)	Honorarium (with/ without)	WLU
TOTAL						

Note: List only those with official appointment from the University President.

III. EXTENSION						
Title of the Project/Activity	Involvement	Date Started	End Date	Research/ Extension Assistant (with/without)	Honorarium (with/ without)	WLU
TOTAL						

Note: List only those with official appointment from the University President.

IV. PRODUCTION (IGP and other university projects)						
Title of the Project/Activity	Involvement	Date Started	End Date	Production Assistant (with/without)	Honorarium (with/ without)	WLU
TOTAL						

Note: List only those with official appointment from the University President.

V. RELATED ACTIVITIES				No. of Students	WLU
1. Student Consultation/Counselling					
A. As Department Head where Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training conducted (0.2/student, max.3.0)					
B. As Academic Adviser (Provide list of students as a separate sheet) (0.25/yr level) BS Chemistry Students – Academic Adviser (mostly freshmen)				58	0.25
C. As DBGF, Dormitory Adviser, Organization Adviser Visayas State University Chemical Society				160	0.25
D. As Course Professor/ Instructor (min. of 2 hrs/wk=1 WLU)					
Day	Time				
Wednesday	8:00 – 12:00 13:00 – 15:00			172	3.00
					3.50

2. Coordination of Classes (for subjects taught by more than two (2) faculty)			No. of Faculty	WLU
Subjects (Course No. & Descriptive Title)				

Note: Only for subjects with 3 or more sections handled by 3 or more teachers

3. Committee Involvement (C – Chairperson; M – Member) (Maximum WLU = 5.0)	Department	College	University	WLU
DOPAC Curriculum Committee	M			.10
DoPAC OJT Coordinator	M			.10

DOPAC Research, Extension, and Production Committee	M			.10
DOPAC-based Health Status, Safety, and Fitness Coordinator	M			.20
				0.50
4. Other Assignment Approved by the University				
a.				
b.				

Note: List only those with official appointment from the University President.

VI. ADMINISTRATIVE DESIGNATION (maximum WLU=18)	
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SUMMARY OF WORKLOAD		WORKLOAD UNITS
I. INSTRUCTION	Actual Teaching	21.84
	Student Advising	5.25
II. RESEARCH		
III. EXTENSION		
IV. PRODUCTION		
V. RELATIVE ACTIVITIES	1. Student Consultation/Counseling	3.50
	2. Coordination of classes	
	3. Committee involvement (maximum = 5.0)	0.50
	4. Other Assignment Approved by the University	
VI. ADMINISTRATIVE DESIGNATION (maximum WLU=18)		
OVER-ALL TOTAL		31.09

I certify in my honor that the information provided therein are true and correct to the best of my knowledge.

*Will be submitted to OVPAA in three copies. All WLU are taken from the Guidelines in Determining Faculty Workload.

**WLU – Workload Unit

YSSAKHAR A. SALAS

Name and Signature of Faculty

Date: 03/27/2023

Recommending Approval:

ELIZABETH S. QUEVEDO

Department Head

Date: _____

MA. THERESA P. LORETO

College Dean

Date: _____

* N/A
Director for Academic Affairs
Date: _____

N/A
Chancellor
Date: _____

Reviewed by:

N/A

Vice President for Research, Extension and Innovation

Date: _____

DILBERTO O. FERRAREN

Vice President for Planning, Resource Generation and Auxiliary Services

Date: _____

Approved:

BEATRIZ S. BELONIAS

Vice President for Academic Affairs

Date: _____

*For Component Colleges add the DAA and Chancellors under recommending approval

*For signatories heading two offices, indicate the two positions below the signature to be accomplished in 3 copies

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