



VISAYAS
STATE UNIVERSITY

NATIONAL SERVICE TRAINING PROGRAM

28 October 2025

PROSE IVY G. YEPES

President

Visca, Baybay City, Leyte

Through: **ROTACIO S. GRAVOSO**
VP for Academic Affairs

Dear Madame President:

This has reference to the program of expenditures (POE) of the CWTS for the first and second Semester, SY: 2025-2026. The Civic Welfare Training Service unit of the National Service Training Program of the Visayas State University Baybay City Campus program of expenditures by semester includes its training procurement and services and support.

In this connection, may I therefore request your kind approval for the program of expenditures (POE) of the CWTS for first and second semester of SY: 2025-2026 herein attached amounting to 277,000.00 for 1st Semester and 277,000.00 for 2nd Semester charged to the VSU CWTS Trust Fund. This requested amount is based on the total number of enrolled CWTS students this current semester 1108 at 250 pesos per student.

Thank you and may this request merit your kind approval.

Truly yours,

DARIO P. LINA

Director, NSTP Office

Recommending Approval:

ROTACIO S. GRAVOSO

VP for Academic Affairs

Approved:

PROSE IVY G. YEPES

President



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