

## OFFICE OF THE HEAD OF RECORDS AND ARCHIVES

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## REQUEST FOR INFORMATION/RECORD

	Date:	June 9, 2022
Name of Requestor: CHRISTOPHER	IR. RATILLA GALGO	
Address: Zone 3, Brgy. Patag, Baybay		
Contact Nos.: +639632673532		s.galgo1@gmail.com
Proof of Identity presented: VSU ID		
Requested Information:		
Certificate of Employmen	t at ISRSD, VSU	
Reason & intended use of requested info	ormation/document	
No. of copies : 1 copy		
Proof of Employment		TOTAL CONTRACTOR OF THE PARTY O
Signature of Requestor/Representative		
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Action on the request:		
Approved:		
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Evidence of payment: OR No	Date:	Amount:
Disapproved:		
Disappioveu.		
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Vision: Mission:

A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment. Page 1 of 1 FM-REC-02 v2 07-20-2020