

## ICTMC JOB REQUEST FORM

Filled in by the requesting party Date filed : 12/17/21 Dept./Office/Agency : CASH DIVISION Requesting Party : PETER DELA LAURICE H. UMANDALEA (Name and Signature) Requesting Dept. Head : QUEEN BEBE T. ATUPAN (Name and Signature)		Filled in by ICTMC Date received : Received by : (Name and Signature) Designation/Position :	
Please check and specify the nature of Job/Request			
<input checked="" type="checkbox"/> LAN/Internet <input checked="" type="checkbox"/> System/Account Problem <input type="checkbox"/> Mobile/PC Registration (MAC)		<input type="checkbox"/> Computer <input type="checkbox"/> Peripherals (please specify) _____ <input type="checkbox"/> Others (please specify) _____	
Accessories Included		Problem(s)	
Parts/Materials/Supplies needed		Specifications & Quantity/Units	
Technical Remarks:			

Inspected by:	Approved by:	Claimed by:
<p>_____</p> <p>ICTMC Technician</p> <p>Date Signed: _____</p>	<p><u><b>SEAN O. VILLAGONZALO</b></u></p> <p>ICTMC Head</p> <p>Date Signed: _____</p>	<p>_____</p> <p>Name and Signature</p> <p>Date Claimed: _____</p>

**Vision:** A globally competitive university for science, technology, and environmental conservation.  
**Mission:** Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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No.



**VISAYAS**  
STATE UNIVERSITY

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### ICTMC COMMENTS & SUGGESTION FORM

Filled in by the requesting party	
<p><b>Service Satisfaction</b></p> <p><input type="checkbox"/> 1. Not Satisfied</p> <p><input type="checkbox"/> 2. Slightly Satisfied</p> <p><input type="checkbox"/> 3. Moderately Satisfied</p> <p><input type="checkbox"/> 4. Very Satisfied</p> <p><input type="checkbox"/> 5. Extremely Satisfied</p>	<p><b>Comments/Suggestions:</b></p>   <hr/> <p style="text-align: center;">Name and Signature</p>

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