



APPLICATION FOR LEAVE OF ABSENCE

Student No.	Last Name	First Name	Middle Name	Course & Year
18-1-01282	NUÑEZ	JAYM VALIANT	BANDOLA	BSAB-4

Date: April 24, 2023

Dr. Moises Neil V. Serioño
Dean, College of Management and Economics
Visayas State University
Visca, Baybay City, Leyte

Sir:

I would like to apply for leave of absence effective 2nd semester of SY 2022-2023 until the end of 1st semester 2023-2024 for the following reason:

Overseas training related to my current degree program


Signature of Student

For currently enrolled students only:

For a leave of absence to be availed of during the 2nd half of the semester, professors concerned are required to indicate the class standing of the student whether "Passing" or "Failing" at the time of application for leave.

Subject	Class Standing	Inst./Prof. Signature	Subject	Class Standing	Inst./Prof. Signature

Recommending Approval:


BERT C. PEÑALOSA

Department Head

Date: 4/24/23

Approved:


MOISES NEIL V. SERIOÑO

College Dean

Date: 4/24/23

Noted:

MANOLO B. LORETO, JR.

Dean of Students

Date: _____

Distribution: 1 Registrar, 1 Dean of Students, 1 College Dean, 1 Parents/Guardian, 1 Student