



CONTRACT OF SERVICE FOR INDIVIDUAL JOB ORDER WORKER

KNOW ALL MEN BY THESE PRESENTS:

This Agreement entered into by and between:

The **VISAYAS STATE UNIVERSITY**, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree No. 700 and converted into a state university by virtue of Republic Act No. 9158 and renamed as Visayas State University by virtue of Republic Act No. 9437, with principal office at Baybay City, Leyte, duly represented by its President **DR. EDGARDO E. TULIN**, hereinafter referred to as the **FIRST PARTY**;

-and-

Mr. RONALDO M. LAURIÑO (Married), **Mr. RONALD P. VERIL** (Married), of legal age, Filipino and with residence and postal address at Baybay City, Leyte hereinafter referred to as the **SECOND PARTY**;

WITNESSETH:

WHEREAS, the **FIRST PARTY** is in need of persons who can provide administrative support services which cannot be performed by the existing regular manpower/employees of the specific units/departments/centers within the university;

WHEREAS, the **SECOND PARTY**, possesses the required qualification and expertise needed by the hiring department/center/unit/office and is willing to provide the services needed;

NOW, THEREFORE, premises considered, the parties hereto hereby agree as they have agreed under the terms and conditions, as follows:

The **FIRST PARTY** hereby contracts the services of the **SECOND PARTY** Forest Guard to perform the functions and deliver the following outputs as follows:

Mr. RONALDO M. LAURIÑO, Mr. RONALD P. VERIL:

1. Conducts routinely foot patrol to control and apprehend forest violators inside VSU reservation;
2. Inspects requested trees for cutting and utilization
3. Prepares written reports as a result of the conduct of his foot patrol and apprehensions of forest violators;
4. In days of unfavorable weather, performs other tasks that maybe assigned by immediate supervisor particularly in the care and maintenance of CFES buildings and grounds;
5. Issues cutting and transportation permits to bamboo collectors and firewood gatherers;
6. Guards the swimming pool at Molave Hill;
7. Guides and accompanies all graduating students and other persons doing tree planting activity;
8. Does other duties assigned by the supervisor;

THAT when the work demand for travel, the **SECOND Party** shall be entitled to payment of travel expenses (per diem and fare) when travelling on official business within the country subject to existing government accounting rules and regulations and to pertinent VSU policies and rules governing official travel