



## DAILY TIME RECORD FOR PART-TIME INSTRUCTORS



Name: AMPARO CHRISTINE A. MEJICA  
Department: ITEEM

For the Month of: SEPTEMBER  
Year: 2022

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1													
2													
3													
4													
5													
6													
7													
8	8:00	12:00					1:00	5:00					8
9	8:00	12:00					1:00	5:00					8
10	SATURDAY												
11	SUNDAY												
12	8:00	1:00					1:00	5:30					7.5
13	7:00	11:30					1:00	5:30					9
14	WEDNESDAY												
15	7:00	11:30					1:00	5:30					9
16	8:00	1:00					1:00	5:30					7.5
17	SATURDAY												
18	SUNDAY												
19	8:00	1:00					1:00	5:30					7.5
20	7:00	11:30					1:00	5:30					9
21	WEDNESDAY												
22	7:00	11:30					1:00	5:30					9
23	8:00	1:00					1:00	5:30					7.5
24	SATURDAY												
25	SUNDAY												
26	8:00	1:00					1:00	5:30					9
27	7:00	11:30					1:00	5:30					7.5
28	WEDNESDAY												
29	7:00	11:30					1:00	5:30					9
30	10:00	1:00					1:00	5:30					6
31													

**GRAND TOTAL 113.5**

I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).

 Signature of Part-time Instructor	 Printed Name and Signature of Dept. Head
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