

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

Tracking No

PURCHASE ORDER

| | | | |
|------------|---|----------------------|-----------------------------------|
| Supplier : | LJ CATERING SERVICES | P.O No: | PO-GF-MOOE-2025-04-0184 |
| Address : | Brgy. Guadalupe, Lower Utod, Baybay City, Leyte | Date: | 3-Apr-25 |
| TIN: | | PR No: | GF-2024-10-02551/GF-2024-10-02249 |
| | | Mode of Procurement: | NP-SVP |

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

| | |
|--|--|
| Place of Delivery: VSU-Main Campus, Visca, Baybay City, Leyte | Delivery Term: FOB-VSU Baybay |
| Date of Delivery: Within 1 calendar days upon receipt of P.O. | Payment Term: As per cost of food delivered |

| Item No. | Description | Unit | QTY | Unit Cost | Amount |
|----------|--|--------|-----|-----------|-----------|
| 3 | Lunch Buffet | person | 65 | 290.00 | 18,850.00 |
| 4 | Snacks AM | pack | 65 | 75.00 | 4,875.00 |
| 5 | Snacks PM | pack | 65 | 75.00 | 4,875.00 |
| | xxxxxxxxx Nothing Follows xxxxxxxxxxxx | | | | |
| | Purpose: For Office use. | | | | |
| | Intended: (M.F. L. Ygaña) | | | | |

TOTAL: **28,600.00**

Total Amount in Words: **TWENTY EIGHT THOUSAND SIXHUNDRED PESOS ONLY**

Very truly yours,

Conforme:

Supplier's signature Over Printed Name

Date

PROSE IVY G. YEPES

President

| | |
|--|-------------------------|
| Fund Cluster: _____ | ORS/BURS No. : _____ |
| Funds Available _____ | Date of ORS/BURS: _____ |
| NICK FREDDY R. BELLO Head, Accounting Division | Amount: _____ |