Appendix 48

PETTY CASH VOUCHER			No. :
Entity Name : DoPAC , VSU **Fund Cluster: STF**			**Date :**
Payee/Office : JANE M. ABAPO Address : DoPAC, VSU			Responsibility Center Code: 02-206441-2022-09-
I. To be filled out upon request		*II. To be filled out upon liquidation*	
Particulars	Amount		
Replenishment of supplies.	3,349.39	Total Amount Granted	
		Total Amount Paid per OR/Invoice No. ______	
		Amount Refunded/ (Reimbursed)	
A *Requested by:* Jmabapo JANE M. ABAPO Signature over Printed Name Name of Requestor *Approved by:* EQuevedo ELIZABETH S. QUEVEDO Signature over Printed Name Name of Immediate Supervisor		C ☐ *Received Refund* ☐ *Reimbursement Paid* Signature over Printed Name Petty Cash Custodian	
B *Paid by:* Signature over Printed Name Petty Cash Custodian *Cash Received by:* Signature over Printed Name Payee Date: ______		D ☐ *Liquidation Submitted* ☐ *Reimbursement Received by:* Signature over Printed Name Payee Date: ______	

Visayas State University
Visca, Baybay City Leyte

PURCHASE REQUEST

DEPT./OFFICE	DoPAC		PR NO.		
SECTION/End-User	JANE MABAPO		Category:	Laboratory use	
Itrem No.	UNIT	ITEM DESCRIPTION	QTY	UNIT COST	TOTAL COST
1	sachet	Surf Fabric conditiooner	6	7.70	46.20
2		Surf detergent, soap	6	6.20	37.20
3		Tarpaulin	1	240.00	240.00
4	pouch	Dishwashing liquid	1	139.00	139.00
5	liter	Acohol- Cleene	1	184.00	184.00
6	ml	Alcohol 500ml	2	111.75	223.50
7	liter	Gasoline			530.04
8	box	Lipton tea	1	80.00	80.00
9	1/4k	Corn starch	1	14.00	14.00
10	1/4k	Brown sugar	1	20.00	20.00
11	10L	Distilled Water	2	100.00	200.00
12	pouch	Vegetable oil	1	15.75	15.75
13	pouch	Cereal	1	12.00	12.00
14	1/2k	Sugar	1	26.50	26.50
15	pack	Yeast	1	59.00	59.00
16	box	Lipton tea	2	106.00	212.00
17	jar	Honey	1	129.00	129.00
18	10L	Lipton tea	1	331.90	331.90
19	10L	Distilled Water	2	100.00	200.00
20	10L	Distilled Water	2	100.00	200.00
21	pc	Scotch brite	1	11.00	11.00
22	pouch	Liquid Soap	1	110.55	110.55
23	box	Lipton Tea	1	327.75	327.75
24				TOTAL	3,349.39
Purpose:		For laboratory use.			

Checked By:	Charged to Funds Available
DOREEN S. ALBA	ALICE M. FLORES
Technical Working Group	Budget Officer

	REQUESTED BY;	NOTED BY:	APPROVED BY:
SIGNATURE	Jmabapo	EQuevedo	
PRINTED NAME	JANE M. ABAPO	ELIZABETH S. QUEVEDO	EDGARDO E. TULIN
DESIGNATION	End-User	DoPAC Head	President

1

W E L C O M E
>>> P R I N C E <<<
PRINCEGATE CORPORATION
A Bonifacio St. Zone II, Baybay, Leyte
TIN#: 299-052-002-001-VAT
MIN: 16120518263597402 SN: SGH63OR573
PERMIT#: FP122016-089-0107653-00001
SALES INVOICE # 00-0210409

Terminal: BAY_POS15
Trans# : 00-0227216 09/24/2022
SI # : 00-0210409 10:02 AM
Cashier : Mary Ann L. Ambano
Cust No.: 1010015053907
Customer: JANE M ABAPO
TIN :
Address : Poblacion Zone 8,City of Bayba
Bus. Style :
Membership & Points Expiry: 04/09/2024
Points earned in this trans.: 0.42

SURF FABCON MGIC BLOM 40ML
6 X 7.70 46.20
SURF HSSTD PWDR ROSE FRSH 75G
6 X 6.20 37.20 V

12 Item(s) 83.40

SUBTOTAL:P 83.40
AMOUNT DUE:P 83.40
Cash: 100.00

CHANGE: 16.60

VATABLE SALES : 74.46
VAT AMOUNT : 8.94
Total Amount : 83.40

9/27/22

B-H **** THANK YOU FOR SHOPPING ****
Accepts Return and Exchange
within 7 days w/ RECEIPT
THIS SERVES AS YOUR OFFICIAL RECEIPT
Tel# (053) 563-8239
www.princeretail.com

POS Supplier: IRIPPLE, INC.
2305B EAST TOWER PSE CENTER
EXCHANGE ROAD ORTIGAS CENTER
SAN ANTONIO PASIG CITY 1605
TIN : 008938621-000
Accred No. : 43A0089386212015030265
Date Issued : 08/01/2020
Valid Until : 07/31/2025
PTU : FP122016-089-0107653-00001

W E L C O M E
>>> P R I N C E <<<
PRINCEGATE CORPORATION
A Bonifacio St. Zone II, Baybay, Leyte
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MIN: 16120518263597402 SN: SGH63OR573
PERMIT#: FP122016-089-0107653-00001
SALES INVOICE # 00-0210409

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Accred No. : 43A0089386212015030265
Date Issued : 08/01/2020
Valid Until : 07/31/2025
PTU : FP122016-089-0107653-00001

(3)

DRUG - BAYBAY CITY BONIFACIO
Bonifacio St Baybay
City Western Leyte
T REG TIN:000-388-474-00142
L NO : (053) 520-5211
/VIBER NO: (0908) 813-3584
A 4900 41-BK709 R004 00705
40616303794003 [1.5.30] 24
/S

EM600ML	139.00T
046871	
0%1LPUM	184.00T
713008	
NT500mL	223.50T
786565	2 @ 111.75
	546.50
NDERED	1000.00
	1000.00
IENT	1000.00
	453.50

em(s) **

ADDRESS :
TIN NO :
BUSINES STYLE :

10/17/22

VATable	(T)	487.95
VAT-Exempt Sale	(X)	0.00
VAT Zero-Rated Sale	(Z)	0.00
VAT - 12%		58.55
Amount Due		546.50

SUKI #: 0009836630
NAME: ABAPO JANE
M

SUKI POINTS PREVIOUS :	71
SUKI POINTS REDEEMED :	0
SUKI POINTS EARNED :	3
SUKI EXTRA PTS EARNED :	0
SUKI POINTS BALANCE :	74

Received Merchandise in Good Condition
Sa Mercury Drug Nakasisiguro Gamot
ay Laging Bago!!
Maraming Salamat Po...

Phillogix Systems, Inc.
433 Lt. Artiaga St. Brgy Corazon de
Jesus, San Juan, Metro Manila
VAT REG TIN : 205-713-621-00000
Accred No.: 042-205713621-000336-18404
PTU No.:FP042015-116-0029677-00142

TXN#097163-1 09-28-22 08:22P JR
OR#107054058922-01
- THIS IS YOUR OFFICIAL RECEIPT -

---

(2)

LAUNCHER INTERNET CAFE

A. Bonifacio Street, Baybay City
JOSE A. MORA JR. - Proprietor
NON VAT Reg. TIN: 179-963-923-000

OFFICIAL RECEIPT

Date 9-28-22

Received from VSU DOPAC
with TIN
and address at
engaged in the business style of
the sum of Two Hundred Forty Pesos
pesos (P 240.-) in partial /full payment for

In Settlement of the following:

Invoice No.	Amount
	240
Total Sales	
Less: SC/PWD Discount	
Total Due	240
Total Payment	240
Change	

Form of Payment:
Cash [x] Check [ ]
Check No:

Sr. Citizen TIN:	
OSCA/PWD ID No.	Signature

By:
Authorized Signature

Nº 47316

200 Bklts (50x2) 40001-50000
BIR Authority to Print No. 2AU0002602927
Date Issued: 01/27/21 Valid Until: 01/26/26
BAYBAY PRINTSHOP
NELLO P. ROA IV TIN: 183-801-468-000 VAT
R. Magsaysay Ave., Baybay, Leyte

Accreditation No. 089MP20190000000001
Date Issued 03-15-19

"THIS DOCUMENT IS NOT VALID FOR CLAIMING INPUT TAXES"

THIS OFFICIAL RECEIPT SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

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(4)

PETRON

Golden Gate Express Service
Dealer: Carmel C Robles
Bgy Candadam Baybay City

VAT REG TIN: 183-808-055-002

POS S/N:3MF4032/MIN:17051918214019998

SALES INVOICE

Date: 10/01/2022 Time: 17:49:19
S.I. # 0001/47508

Name:
TIN:
Address:
Business Style:

Description	Qty.	Price	Amount
XTra Advance (P-05)	6.78	Php78.20	(V) Php530.04
Total (Incl. VAT)			Php530.04
Zero Rated Sale			Php0.00
VAT Exempt Sale			Php0.00
VATable Sales			Php473.25
VAT Amount			Php56.79

Payment: Cash Tendered Php530.04
Cashier: Lora Jasmin

WI-AIR PHILIPPINES INC
Unit 202-205 2F CAEG Bldg. Dela Rosa St.
Brgy. Pio Del Pilar, Makati City
VAT REG TIN: 007-068-922-0000
Accred. No.: 048 007068922-000444-32640
Date Issued: 04/06/2010
Valid Until: 07/31/2025
P.T.U. No.:FP052017-089-0124419-00007
Date Issued: 05/22/2017
Valid Until: 07/31/2025
"THIS INVOICE SHALL BE VALID FOR 5 YEARS"

THIS IS YOUR OFFICIAL RECEIPT
THIS RECEIPT IS VALID FOR FIVE(5) YEARS
FROM DATE OF THE PERMIT TO USE

Clim 127.1
% MRAI

(5)

METRO

METRO BAYBAY
Zone 15, New Reclamation Area,
Baybay City, Leyte
Metro Retail Stores Group, Inc.
VAT REGISTERED TIN 226-527-919-030 VAT
SN/MID : 418FFBN-190703083336444442
10/2022 3:53 PM OR No.: 144883
SALE TILL: 47029-00

0223191010579

Sold to: ______ TIN: ______
Customer Address: ______
Business Type ______
LIPTON Fresh Green Tea 24S10G1 5gm 80.00 V
5603200 1 @ 80.00
TOTAL 80.00
Cash 100.00
Total Tender 100.00
Change Due (20.00)
Qty of item(s) purchased: 1
VAT SUMMARY
Vatable Amt(V): 71.43
Vat Amt(V 12%): 8.57
Vat Exempted Sale(E): 0.00
Zero Rated Amt(Z): 0.00
Vat Exempt Amt(-): 0.00
Customer Copy
POS SUPPLIER: UNIVERSAL INFORMATION
TECHNOLOGIES, INC
TIN: 200-334-142-0000
CEBU BUSINESS PARK ARCHBISHOP REYES AVE
BO LUZ, CEBU CITY
Permit No.: FP072019-123-0220340-00050
Accreditation #: 08 2003344420008787875
ISSUED 09/24/2012 VALID UNTIL 07/31/2025

THIS IS YOUR OFFICIAL RECEIPT
THIS RECEIPT IS VALID FOR FIVE(5) YEARS
FROM DATE OF THE PERMIT TO USE

ARMENIA'S ENTERPRISES

Visca Baybay City, Leyte
ELISEA O. ARMENIA - Prop.
NON-VAT Reg. TIN: 183-871-559-000

SALES INVOICE (6)

Date: 10-03-22
Sold to: DOPAC TIN/SC-TIN: ______
Address: VSU OSCA/PWD ID: ______
Business Style: ______ Terms: ______

Qty	Unit	ARTICLES	Unit Price	Amount
1/4	Kilo	Cornstarch		14
1/4	"	Brown sugar		20
		TOTAL Sales		
		Less: SC/PWD/Disc.		34
		TOTAL AMOUNT DUE		

Cashier/Authorized Representative

THIS DOCUMENT IS NOT VALID FOR CLAIMING INPUT TAXES. THIS SALES INVOICE SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

PixelMax Printing & Imaging Solutions

№ 49868

ARMENIA'S ENTERPRISES

Visca Baybay City, Leyte
ELISEA O. ARMENIA - Prop.
NON-VAT Reg. TIN: 183-871-559-000

SALES INVOICE (7)

Date: 10-04-22
Sold to: DOPAC TIN/SC-TIN: ______
Address: VSU OSCA/PWD ID: ______
Business Style: ______ Terms: ______

Qty	Unit	ARTICLES	Unit Price	Amount
2	gal	Water Dist.	100	200
		TOTAL Sales		
		Less: SC/PWD/Disc.		200
		TOTAL AMOUNT DUE		

Cashier/Authorized Representative

THIS DOCUMENT IS NOT VALID FOR CLAIMING INPUT TAXES. THIS SALES INVOICE SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

PixelMax Printing & Imaging Solutions

№ 49880

THIS IS YOUR OFFICIAL RECEIPT
THIS RECEIPT IS VALID FOR FIVE(5) YEARS
FROM DATE OF THE PERMIT TO USE

8

METRO

METRO BAYBAY
Zone 15, New Reclamation Area,
Baybay City, Leyte
Metro Retail Stores Group, Inc.
VAT REGISTERED TIN 226-527-915-050 VAT
SN/MID 41BFFCZ/19070308583644444
10/8/22 10:36 AM OR No.: 113776
SALE Till: 48023- 00

020191035389

Sold to:________ TIN:________
Customer Address:________
Business Type: ________

FRITO PLUS VEG OIL	80ML/144	80 15.75	V
9912517	1 @	15.75	
KOKO KRUNCH FLOWPACK 120X20G SG		12.00	V
2106441	1 @	12.00	
MSELECT BROWN SUGAR 250G		26.50	E
10213068	1 @	26.50	
WWJ YEAST 100G		59.00	V
103025974	1 @	59.00	
LIPTON YELLOW LABEL SIP2 24X25'SX		212.00	V
9495801	2 @	106.00	
LANENESE GOLDEN CLEAR HONEY 12X12		129.00	V
102730827	1 @	129.00	
TOTAL		454.25	
Cash		504.25	
Total Tender		504.25	
Charge Due		(50.00)	

Qty of item(s) purchased: 7.00

VAT SUMMARY

Vatable Amt(V):	381.91
Vat Amt(V =12%):	45.84
Vat Exempted Sale(E):	26.50
Zero Rated Amt(Z)	0.00
Vat Exempt Amt(-):	0.00

10/10/22 Inspected

Not a Metro Rewards Club Member yet?
Get one now for FREE!

Scan to apply online

Customer Copy
POS SUPPLIER: UNIVERSAL INFORMATION TECHNOLOGIES, INC.
TIN 200-334-442-000
CEBU BUSINESS PARK, ARCH REYES AVE
BO LUZ, CEBU CITY
Permit No.: FP072019-123-0220342-00050
Accreditation #: 08*200334442000058757875
ISSUED:09/24/2012 VALID UNTIL:07/31/2025

THIS IS YOUR OFFICIAL RECEIPT
THIS RECEIPT IS VALID FOR FIVE(5) YEARS
FROM DATE OF THE PERMIT TO USE

9

MERCURY DRUG - BAYBAY CITY BONIFA
A Bonifacio St Baybay
City Western Leyte
VAT REG TIN:000-388-474-001
TEL NO : (053) 520-5211
MOBILE/VIBER NO: (0908) 813-358
TOSHIBA 4900 41-CH180 R003 0070
MIN:15040616303794001 [1.5.30] 2
PA # 99 S/S

LIPTON YLT 25		327
888808602100	3 @ 109.25	
TOTAL		327
AMOUNT TENDERED		
eM-PAY		327
TOTAL PAYMENT		327

** 3 item(s) **

eM-PAY DETAILS
G-CASH QR REF. NO : 718620186
AMOUNT : 327.75

SOLD TO : ________
ADDRESS : ________
TIN NO : ________
BUSINES STYLE : ________

VATable	(T)	292.6
VAT-Exempt Sale	(X)	0.0
VAT Zero-Rated Sale	(Z)	0.0
VAT - 12%		35.1
Amount Due		327.7

Received Merchandise in Good Condi
Sa Mercury Drug Nakasisiguro Gamo
ay Laging Bago!!
Maraming Salamat Po...

Phillogix Systems, Inc.
433 Lt. Artiaga St. Brgy Corazon c
Jesus, San Juan, Metro Manila
VAT REG TIN : 205-713-621-00000
Accred No.: 042-205713621-000336-
PTU No.:FP042015-116-0029675-0014

TXN#011938-1 10-11-22 07:34A QUI
OR#107053974319
- THIS IS YOUR OFFICIAL RECEI

10

BOTICA CAYUNDA
VAT Registered TIN 405-479-122-000
Poblacion Zone 10 City of BayBay Leyte
OPERATED BY:Elizabeth Cayunda Ventures Inc.
PERMIT#:FP062022-089-0333079-00000
PTU DATE ISSUE:07-04-2022
POS S/N:VA11490087 MIN:22061310280911464

SALES INVOICE

Oct 12, 2022 (Wed) SI NO.0006-0019360

lipton yellow label 100pcs	
1 PCS X @331.90	331.90V
TOTAL	**331.90**
CASH	958.60
CHANGE	**626.70**
VAT Sale	296.34
VAT-Exempt Sale	0.00
Service Charge	0.00
Total Sale	296.34
12% VAT	35.56
Total Amount Payable	331.90

Transaction #19360

SHEILA 1 item(s) 6:24 AM

Name: ________
Address: ________
TIN: ________
Business Type: ________

SIGNATURE:________

NEW DATCHE PHILS. TRADERS CORP.
VAT REGISTERED TIN:000-069-987-000
Door# 5 SJS Bldg, A5 Fortuna St,
Banilad, Mandaue City
ACC#:080-000069987-000022-1951
DATE ISSUED:08-01-2020

Name & Signature of Intern:
School Address:

ENIA'S ENTERPRISES
Visca Baybay City, Leyte
ELISEA O. ARMENIA - Prop.
NON-VAT Reg. TIN: 183-881-559-000

OICE

Date: 10-12-22

TIN/SC-TIN:

OSCA/PWD ID:

Style:

Terms:

Unit	ARTICLES	Unit Price	Amount
	Bd. Water	100	200
		TOTAL Sales	200
		Less: SC/PWD/Disc.	
		TOTAL AMOUNT DUE	

Cashier/Authorized Representative

"THIS DOCUMENT IS NOT VALID FOR CLAIMING INPUT TAXES" THIS SALES INVOICE SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

PixelMax Printing & Imaging Solutions

Nº 49896

RI STORE
ybay City
rop.
NON-VAT Reg. TIN: 256-066-

SALES INVOICE Date: Oct. 13, 2022

Sold to: DOPAC

TIN/SC-TIN:

OSCA/PWD ID No.:

Business Style:

Address:

QTY	UNIT	ARTICLES	UNIT PRICE	AMOUNT
2		Natures Spring	100	200
		c/o ESQ		
			Total Sales	
			Less: SC/PWD-Discount	

Nº 007871 TOTAL AMOUNT 200-

100 Bklts. (50x2) 5001 - 10000
BIR Authority to Print No: 2AU0002338285
Date Issued: 9-20-2019 Valid Until: 9-21-2024

AJJA PRINTERS, D. Veloso St., Baybay City
TIN: 195-725-307-000NV Cel.0945.216.4584

Cashier/Authorized Representative

Printer's Accreditation No.: 089MP
Date Issued: 04/25/2019

"THIS DOCUMENT IS NOT VALID FOR CLAIMING INPUT TAXES"
THIS SALES INVOICE SHALL BE VALID FOR FIVE (5) YEARS FROM THE DATE OF ATP

Stockman

BOTICA CAYUNDA
VAT Registered TIN 605-979-122-000
Poblacion Zone 10 City of BayBay Leyte
OPERATED BY: Elizabeth Cayunda
Ventures Inc
PERMIT#: FP062022-089-0333080-00000
PTU DATE ISSUE:07-04-2022
POS S/N:VAI1490109 MIN:22061310280911465
SALES INVOICE

Oct 14, 2022 (Fri) SI NO.0008-0028707

scotch brite scrubing pad mini
1 PCS X @11.00 11.00V
safeguard floral pink liquid hand soap 4
1 PCS X @110.55 110.55V

TOTAL	121.55
CASH	150.00
CHANGE	28.45
VAT Sale	108.53
VAT-Exempt Sale	0.00
Service Charge	0.00
Total Sale	108.53
12% VAT	13.02
Total Amount Payable	121.55

10/17/22

Transaction #28707

RAJIAN 2 item(s) 8:07 PM

Name: ____
Address: ____
TIN: ____
Business Type: ____

SIGNATURE: ____

NEW DATCHE PHILS. TRADERS CORP.
VAT REGISTERED TIN:000-069-987-000
Door# 5 SJS Bldg, AS Fortuna St,
Banilad, Mandaue City
ACC#:080-000069987-000022-1951
DATE ISSUED:08-01-2020

INSPECTION & ACCEPTANCE REPORT

VISAYAS STATE UNIVERSITY

Agency

				AR No.	
Supplier:			Date :	October 23, 2022	
PO No.					
Requisitioning Dept.:		DoPAC			
Stock No.	Unit		Qty	Unit Cost	Total
1	sachet	Surf Fabric conditiooner	6	7.70	46.20
2	sachet	Surf detergent, soap	6	6.20	37.20
3		Tarpaulin	1	240.00	240.00
4	pouch	Dishwashing liquid	1	139.00	139.00
5	liter	Acohol- Cleene	1	184.00	184.00
6	ml	Alcohol 500ml	2	111.75	223.50
7	liter	Gasoline			530.04
8	box	Lipton tea	1	80.00	80.00
9	1/4k	Corn starch	1	14.00	14.00
10	1/4k	Brown sugar	1	20.00	20.00
11	10L	Distilled Water	2	100.00	200.00
12	pouch	Vegetable oil	1	15.75	15.75
13	pouch	Cereal	1	12.00	12.00
14	1/2k	Sugar	1	26.50	26.50
15	pack	Yeast	1	59.00	59.00
16	box	Lipton tea	2	106.00	212.00
17	jar	Honey	1	129.00	129.00
18	10L	Lipton tea	1	331.90	331.90
19	10L	Distilled Water	2	100.00	200.00
20	10L	Distilled Water	2	100.00	200.00
21	pc	Scotch brite	1	11.00	11.00
22	pouch	Liquid Soap	1	110.55	110.55
23	box	Lipton Tea	1	327.75	327.75
			TOTAL		3,349.39

Date Inspected:

☐ Inspected, verified and found OK as to quality and specifications

MA. FE A. BASLAN
Inspection Officer/Inspection Committee

Date Received:

☑ Complete

☐ Partial

Jmabayo
JANE M. ABARO
Lab Aide