

**BUDGET UTILIZATION REQUEST AND STATUS**  
**VISAYAS STATE UNIVERSITY**  
**Visca, Baybay City, Leyte**

No: MOOE 02-206441-2022-  
 Date: \_\_\_\_\_  
 Fund: \_\_\_\_\_

| Payee                 | Reynaldo Bardos et. Al                |           |                         |                  |
|-----------------------|---------------------------------------|-----------|-------------------------|------------------|
| Office                | Motor Pool Services/ PPO              |           |                         |                  |
| Address               |                                       |           |                         |                  |
| Responsibility Center | Particulars                           | MFO/PAP   | UACS Code/ Expenditures | Amount           |
| TF-OVPAF<br>STF       | Contract Payroll for April 1-15, 2022 | 100000000 | 5021306001              | 19,922.40        |
| <b>TOTAL</b>          |                                       |           |                         | <b>19,922.40</b> |

A Certified Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal

Signature

Printed Name

Position

**MARLON G. BURLAS**

Head, Motor Pool

B Certified:

Allotment available and obligated for the purpose/ adjustment necessary as indicated above

**ALICIA M. FLORES**

Head, Budget Office

Date

**C STATUS OF OBLIGATION**

| Reference |             |                       | Amount     |         |             |                    |
|-----------|-------------|-----------------------|------------|---------|-------------|--------------------|
| Date      | Particulars | ORS/JEV/RCI/RADAI No. | Obligation | Payment | Not Yet Due | Due and Demandable |
|           | Obligation  | MOOE 02-206441-2022-  | 19,922.40  |         | 19,922.40   |                    |
|           |             | TOTALS                |            |         |             |                    |

Checked by:

**VINCENT PAUL C. ASILOM**

Admin. Aide I/Clerk

Approved & Accepted by:

**MARLON G. BURLAS**

Head, Motor Pool