

Visca, Baybay City, Leyte

Supplier :		VSU PAVILION		P.O No: STF-2022-06-0359	
Address :		VSU, Visca, Baybay City, Leyte		Date: June 30, 2022	
TIN:				P.R No.: STF-2022-06-00869	
				Mode of Procurement: Shopping - A	
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: VSU-Main Campus			Delivery Term: FOB-VSU Baybay		
Delivery Period: As per needed by the end-user			Payment Term: As per cost of meals and snacks served		
No	Unit	DESCRIPTION	Quantity	Unit Cost	Amount
1	packs	Meals (Lunch)	50	150.00	7,500.00
2	packs	Snacks	100	50.00	5,000.00
		XXX			
		Purpose: For UADCO Meeting on July 1, 2022. Intended: OUS			
					TOTAL: 12,500.00
Total Amount in Words: TWELVE THOSUAND FIVE HUNDRED PESOS ONLY					
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.					
Very truly yours,					
Conforme:			EDGARDO E. TULIN President		
_____ Supplier's signature Over Printed Name					
_____ Date					
Fund Cluster:	_____		ORS/BURS No. :	_____	
Funds Available:	_____		Date of ORS/BURS:	_____	
NICK FREDDY R. BELLO (OIC) Head, Accounting Division			Amount:	_____	