



VISAYAS
STATE UNIVERSITY



**DEPARTMENT OF
ECONOMICS**

September 4, 2023

Ms. Chona A. Brit
OIC-Dean of Students
Visayas State University
Visca, Baybay City

Dear Ms. Brit:

Warm Greetings!

On behalf of the Head of the Department of Economics and as Department Internship Program Coordinator, I would like to request for consideration of the following lists of students for their application for the Scholarship in our prestigious institution. These students are on their On-Job Training in their different Host Training Enterprises (HTE's) and are newly finished in their 240 hours of field /workplace training. Many of our 4th-year students just arrived at the university last Friday and in fact, there are still those who are not done yet.

In line with this, I am requesting a favor to kindly give them an extension for them to file and process their scholarship this 1st Sem 2023-2024. I humbly hope that this request letter may be of merit for your approval for an extension in the processes of their scholarship and that you may find the reason to be valid and sincere.

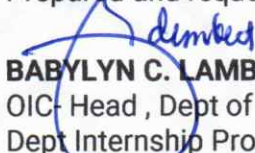
I will affix below the names of the students to whom I can attest to the sincerity and validity of my request. These students are, namely:

- | | |
|--------------------------------|-------------------------------|
| 1. Shaina C. Arcillas | 8. Ceasar Peter D. Aves |
| 2. Jamill B. Dumaguing | 9. Chrissa Jane B. Alfaro |
| 3. Ma. Trishia Ynez B. Velasco | 10. Mirzi Teresa Y. Dayang |
| 4. Sueziah Divinee R. Gabon | 11. Zaimon Mateo M. Alquilita |
| 5. Rhyz Danielle Astorga | 12. Karen O. Putol |
| 6. Ma. Denielle U. Cormanes | 13. Sheena Marie P. Fabroa |
| 7. Royce Van M. Maraviles | |

Once again, I hope for your understanding in giving a considerable extension to the abovementioned students for them to avail the scholarship that they deserve for this 1st semester SY2023-2024.

Thank you and more power.

Prepared and requested by:


BABYLYN C. LAMBERT
OIC- Head , Dept of Economics
Dept Internship Program Coordinator

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FM-VSU-03
V2 05-09-2023
No. DOE-2023-97