

OFFICE OF THE HEAD OF SUPPLY AND PROPERTY MANAGEMENT

Visca, Baybay City, Leyte, PHILIPPINES Telefax: 563-7190

Email: propertyvsu@gmail.com Website: www.vsu.edu.ph

CERTIFICATION

Date:	June 16, 2022		
	This is to <i>CERTIFY</i> that I, _	Chinelo M. Cardaño (Name of Employee/Accountable Officer)	_of the
		Research and Innovation Center . I am t	
	property accountabilities to	Sarah Jean C. Sugano of Employee/Receiving Accountable Officer)	during
	my <u>Study Leave</u> period fr (Purpose of Leave)	rom <u>September 2022- September</u> (Inclusive Dates of Leave)	r 2023 .
	This is to CERTIFY further that I will automatically assume my property accountabilities upon my reinstatement to work.		
	accountabilities upon my remstate	ment to work.	
	The state of the s	Conforme:	
	CHINELO M. CARDAÑO	SARAH JEAN C. S	UGANO
	Signature of Employee (Accountable Officer)	Signature of Em (Accepting Property Acc	ployee
	<u>Noted</u> :	<u>Approved:</u>	
	MA. THERESA P. LORETO	ALICIA M. FLO	ORES

Department/Office Head

Head, SPMO