



September 20, 2022

DR. Edgardo E. Tulin
President
Visayas State University
Visca, Baybay City, Leyte

Through: Dr. Beatriz S. Belonias
Vice President for Academic Affairs and
Chair, Academic Personnel Board
Visayas State University
Visca, Baybay City, Leyte

Dear Dr. Tulin:

Warm greetings!

This is to respectfully inform your good office that the Department of Agronomy is in need of additional one part-time instructor to help the existing faculty in the instruction function of the department. Presently, we already have three part-time instructors. Unexpectedly, the unit for AgSc11 (Introduction to Agriculture) was changed from one (1) to three (3) units per CMO 23 which necessitated the increase in the number of meetings. The regular faculty, part-time instructors as well as the graduate teaching assistants cannot anymore absorb the additional teaching load as all are overloaded.

With the above situations, we would like to request your good office to allow us to hire one part-time instructor. Anent to this, the DAPC would like to recommend Mr. Quimson R. Cañete for this position. Mr. Cañete is one of the applicants for three part-time instructors in the department. He had undergone a teaching demonstration, and the committee had already evaluated his credentials. His academic background is impressive. He ranked 4th in the recently concluded evaluation.

Attached is the Department of Agronomy actual faculty workload, as well as the results of the evaluation.


Very truly yours,

The DA Academic Personnel Committee:


DIONESIO M. BAÑOC
Member, APC


BERTA C. RATILLA
Member, APC


NELLO D. GORNE
Member, APC


RUTH O. ESCASINAS
Head, DA, APC

Recommending Approval:

VICTOR B. ASIO
Dean, CAFS

BEATRIZ S. BELONIAS
VP for Academic Affairs and
Chair, APB

Approved:

EDGARDO E. TULIN
President