



May 24, 2023

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

**Dear Pres. Tulin:**


Good day!

The Faculty of the Department of Agronomy would like to avail the Compensatory Day Off (CDO) for this year 2023 with the following schedule:

Name of Faculty	CDO Schedule
1. Alcober, Ed Allan L.	August 29, 2023, Dec. 1, 18-22, 27-29, 2023
2. Asio, Luz G.	Dec. 15, 18-22, 26-29, 2023
3. Bagarinao, Mariedith I.	June 05, 2023, July 20 and November 13, 2023
4. Cagande, Loreme S.	May 29, June 5, June 19- 20, June 26, Dec 21-22, Dec 26- 28, 2023
5. Gorne, Nello D.	Aug. 23, Nov. 10, Dec. 19 - 22, Dec. 26 - 29
6. Ratilla, Berta C.	Sept. 29, 2023, Dec 18-22, 2023 & Dec. 26-29, 2023

Thank you very much.

Respectfully yours,

  
**RUTH O. ESCASINAS**  
Head, DA

Recommending Approval:

**VICTOR B. ASIO**  
Dean, CAFS

**BEATRIZ S. BELONIAS**  
Vice President for Academic Affairs

Approved:

**EDGARDO E. TULIN**  
President