RCCRDC

OBLIGATION REQUEST AND STATUS
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

No.: MOOE- 02-101101-2022-02
Date: February 15, 2022
Fund:

	Lebante, Merlin R., et.al			
Office:	**RCCRDC**			
Address:	VSU, VISCA, BAYBAY CITY, LEYTE			

Responsibility Center	Particulars	MFO/PAP	UACS Code / Expenditure	Amount
RCCRDC	**TO PAYMENT FOR WAGES, January 1- February 15, 2022**	303000000	50212990 00	
	Lebante Merlin R. RCCRDC.OC.2022			17,155.40
	Sosmeña, Redeem S. CC7.CFES.1718			16,465.40
	Total			**33,620.80**

Certified: Charges to appropriation/allotment necessary, lawful and under my direct supervision and supporting documents valid, proper and legal		Certified: Allotment available and obligated for the purpose/adjustment necessary as indicated above
Signature		Signature
Printed Name	**EDUARDO O. MANGAOANG**	Printed Name **ALICIA M. FLORES**
Position	Director/Professor	Position Admin. Officer III
	RCCRDC/CFES	Head, Budget Unit/Authorized Representative
Date		Date

STATUS OF OBLIGATION

Reference			Amount			
Date	Particulars	ORS/JEV/RCI/RADAI No.	Obligation	Payment	Not Yet Due	Due and Demandable
	OBLIGATION	02-101101-2022-02	33,620.80		33,620.80	
	Totals		**33,620.80**		**33,620.80**	

3. Receives/sorts/files/retrieves incoming and outgoing communications in research, extension, and development activities;
4. Prepares or encodes financial documents, Accomplishment Reports, PPMP, and other related documents;
5. Serves as dDRC on ISO 9001:2015 implementation for RCCRDC;
6. Perform other RDE task/ activities as maybe assigned by immediate supervisor.

THAT when the work demand for travel, the SECOND PARTY shall be entitled to payment of travel expenses (per diem and fare) when traveling on official business within the country subject to existing government accounting rules and regulations and to pertinent VSU policies and rules governing official travel.

THAT the SECOND PARTY shall abide by the rules and regulations of the FIRST PARTY and the terms and conditions as provided for in this service contract and performs the above-