



INDIVIDUAL FACULTY WORKLOAD

1st Semester A.Y. 2022-2023

NAME OF FACULTY	ACADEMIC DESIGNATION	EMPLOYMENT STATUS
Andan, Charlie S.	Instructor 1	Permanent

I. INSTRUCTION													
A. ACTUAL TEACHING						Class Days (X – Lecture; L - Laboratory)							
Time	Course No.	Descriptive Title	No. of Hrs.	Units/ Subj	No. of Stud's	M	T	W	TH	F	S	RM	WLU**
08:30-10:00	Mete 131n	SYNOPTIC METEOROLOGY 1	3	3	22	X				X		EB-105Anx	3.99
13:00-16:00	Mete 131n	SYNOPTIC METEOROLOGY 1	6	2	22	L				L		EB-104Anx	5.13
16:00-17:00	Mete 145	PRINCIPLES OF NUMERAL WEATHER PREDICTION	2	2	10	X				X		EB-104Anx	2.66
13:00-16:00	Mete 145	PRINCIPLES OF NUMERAL WEATHER PREDICTION	3	1	10		L					EB-104Anx	2.73
TOTAL												14.51	

B. STUDENT ADVISING (Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training as requirement for graduation. Mark **check** if adviser, chairman or member. (*Attach separate sheet if necessary*).

B.1 Undergraduate						
Names	Adviser	GAC Chairperson	GAC Member	SRC Chairperson	SRC Member	WLU
CUARESMA, JOSHUA	/					.5
MIGUEL UMENGAN and	/					.5
GUMAOD, JADE PSYLONE PORQUIADO	/					.5
Total						1.5

B.2 Graduate						
Names	Adviser	GAC Chairperson	GAC Member	SRC Chairperson	SRC Member	WLU

II. RESEARCH						
Title of the Project/Study	Involvement	Date Started	End Date	Research Assistant (with/without)	Honorarium (with/without)	WLU

Note: List only those with official appointment from the University President.

III. EXTENSION						
Title of the Project/Activity	Involvement	Date Started	End Date	Research/ Extension Assistant (with/without)	Honorarium (with/ without)	WLU

Note: List only those with official appointment from the University President.

IV. RELATED ACTIVITIES		
1. Other Services Needing Close supervision of an adviser	No. of Students	WLU
A. As Department Head where Thesis/Special Problem/Case Study, Engineering Project, Practice Teaching, On-the Job Training conducted		
B. Academic Adviser (<i>Provide list of students as a separate sheet- refer to document submitted to OUR</i>)		
First Year & Second Year BS Met Students (refer to doc submitted to OUR)	19	0.50

2. Coordination of Classes (for subjects taught by more than two (2) faculty)	No. of Faculty	WLU
Subjects (Course No. & Descriptive Title)		

3. Other activities involving students	
A. Co-curricular activities	
B. Student counselling (<i>example: DBGF, Dormitory Adviser, Organization Adviser</i>)	

4. Committee Involvement (C – Chairperson; M – Member) (Maximum WLU = 5.0)	Department	College	University	WLU
Instruction & Curriculum Com	.1	.3		.4
Research, Extension & Innovation (REI) Com	.1	.3		.4
Personnel Com	.2	.3		.5
Web-Publication	.1			.1
Gender & Development	.1	.3		.4
			Total	1.8

5. University Project Involvement	
A. Income Generating Project (IGP: maximum WLU=10)	
B. Other Projects (Not IGP)	

Note: List only those with official appointment from the University President.

6. Other Assignment Approved by the University	
a. TWG – RDI Commodity : Climate Change, DRMM & Resilience (OP Memo # 480, s. 2022)	1

Note: List only those with official appointment from the University President.

V. ADMINISTRATIVE DESIGNATION (maximum WLU=18)	
Department Head, effective March 2022	5

SUMMARY OF WORKLOAD		WORKLOAD UNITS
I. INSTRUCTION	Actual Teaching	14.51
	Student Advising	1.5
II. RESEARCH		
III. EXTENSION		
IV. RELATIVE ACTIVITIES	1. Other services needing close supervision of adviser	.5
	2. Coordination of classes	
	3. Other activities involving students	
	4. Committee involvement (<i>maximum = 5.0</i>)	1.8
	5. University Project Involvement	
	6. Other assignment approved by the University	1
V. ADMINISTRATIVE DESIGNATION (maximum WLU=18)		5
OVER-ALL TOTAL		24.31

I certify in my honor that the information provided therein are true and correct to the best of my knowledge.

**Will be submitted to OVPAA in three copies. All WLU are taken from the Guidelines in Determining Faculty Workload.*

***WLU – Workload Unit*

CHARLIE S. ANDAN

Name and Signature of Faculty

Date: _____

Recommending Approval:

CHARLIE S. ANDAN

Head, Department of Meteorology

Date: _____

JANNET C. BENCURE, Ph.D.

Dean, CET

Date: _____

Reviewed by:

NA

MARIA JULIET C. CENIZA, Ph.D.

Vice President for Research, Extension and Innovation

Date: _____

NA

DILBERTO O. FERRAREN, Ph.D.

Vice President for Planning, Resource Generation and Auxiliary Services

Date: _____

Approved:

BEATRIZ S. BELONIAS, Ph.D.

Vice President for Academic Affairs

Date: _____

**For Component Colleges add the DAA and Chancellors under recommending approval*

**For signatories heading two offices, indicate the two positions below the signature to be accomplished in 3 copies*

Distribution of copies: 1-OVPAA, 1-Department and 1-Faculty