

# CALL-OFF ORDER

PR No.: GF-2025-07-00885

VISAYAS STATE UNIVERSITY

Visca, Baybay City, Leyte

Tracking No.:

| Supplier :  |       | <b>YELLOW KITCHENETTE</b>   |           | C.O. No: <b>CO-25-09-R-100</b>                     |          |
|---|-------|---|-----------|--|----------|
| Address :   |       | 5 Rel St., Nalibunan, Abuyog, Leyte   |           | Date: <b>28-Jul-25</b>                             |          |
| Tel./Cel. No.:  |       | Globe: 0997-146-0310<br>DITO: 0993-809-9324   |           | Mode of Procurement: <b>Framework Agreement</b>    |          |
| Gentlemen:<br>Please furnish this Office the following articles subject to the terms and conditions contained herein: |       |   |           |  |          |
| Place of Delivery: <b>Smart-Classroom</b>   |       |   |           | Delivery Term: <b>FOB - VSU Main Campus</b>        |          |
| Date of Delivery: <b>August 1, 2025 c/o Noreen: 0948-446-1273</b>   |       |   |           | Payment Term: <b>As per cost of food delivered</b> |          |
| QTY   | Unit  | Description   | Inventory | Unit Cost  | Amount   |
| 40  | packs | <b>Snacks (Morning)</b> Time of Delivery- 9:00 AM   |           | 78.44  | 3,137.60 |
|   |       | <b>Inclusions:</b>  |           |  |          |
|   |       | At least 1 serving of food for <b>Snacks</b>  |           |  |          |
|   |       | At least 1 serving of <b>Drinks</b>   |           |  |          |
|   |       | <b>*Packaging must be made of biodegradable materials</b>                                 |           |  |          |
| 40  | packs | <b>Food for Lunch (Packed)</b> Time of Delivery- 11:30 AM                                 |           | 198.44   | 7,937.60 |
|   |       | <b>Inclusions:</b>  |           |  |          |
|   |       | At least 1 serving of <b>Rice</b>   |           |  |          |
|   |       | At least 2 main dishes of <b>Pork/Beef/Chicken/Fish</b> or any <b>Sea Food</b>            |           |  |          |
|   |       | At least 1 serving of <b>Fruits</b> or <b>Dessert</b>                                     |           |  |          |
|   |       | At least 1 serving of drinks preferably <b>Mineral Bottled Water</b> or <b>Softdrinks</b> |           |  |          |
|   |       | <b>*Packaging must be made of biodegradable materials</b>                                 |           |  |          |
| 40  | packs | <b>Snacks (Afternoon)</b> Time of Delivery- 2:00 PM                                       |           | 78.44  | 3,137.60 |
|   |       | <b>Inclusions:</b>  |           |  |          |
|   |       | At least 1 serving of food for <b>Snacks</b>  |           |  |          |
|   |       | At least 1 serving of <b>Drinks</b>   |           |  |          |
|   |       | <b>*Packaging must be made of biodegradable materials</b>                                 |           |  |          |
|   |       | Purpose: <b>For training/workshop on instructional materials.</b>                         |           |  |          |

|   |  |   |                  |
|---|--|---|------------------|
|   |  | Intended: <b>Dept. of Early Childhood and Elementary Education (DECEEd)</b> |                  |
| TOTAL:  |  |   | <b>14,212.80</b> |
| Total Amount in Words: <b>FOURTEEN THUSAND TWO HUNDRED TWELVE AND 80/100 PESOS ONLY</b>   |  |   |                  |
| <i>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day delay shall be imposed.</i> |  |   |                  |
|   |  | Very truly yours,   |                  |
| Conforme:   |  |   |                  |
| <div>_____</div> Supplier's signature Over Printed Name   |  | <div><b>PROSE IVY G. YEPES</b></div> President                              |                  |
| <div>_____</div> Date   |  |   |                  |
| Fund Cluster: _____   |  | ORS/BURS No. : _____  |                  |
| Funds Available: _____  |  | Date of ORS/BURS: _____   |                  |
| <div>_____</div> <b>NICK FREDDY R. BELLO</b><br>Head, Accounting Division   |  | Amount: _____   |                  |