



VISAYAS
STATE UNIVERSITY

NA
RESEARCH CENTER

July 21, 2025

DR. ROTACIO S. GRAVOSO

VP for Academic Affairs
Visayas State University

Dear **Dr. Gravoso**:

Greetings!

This is to inform your respective office that on July 28, 2025, I will be pursuing my Doctor of Philosophy in Agricultural and Resource Economics at Kasetsart University, Bangkok Thailand. As an affiliate faculty member of the Department of Economics (DOE), I would like to transfer all the necessary records and documents of the students under me from the previous semester to **Mr. Jedan A. Caverro**, a faculty member of DOE, and authorize him to act as the subject in charge on my behalf during my absence.

I am hoping for your kind approval on this matter.

Thank you very much.

Respectfully;


MARY CRIS F. PLEÑOS

Faculty

Conforme:


JEDAN A. CAVERO

DOE Faculty

Noted:


LEMUEL S. PRECIADOS

DOE Head


MARK C. RATILLA

FME Dean

Approved:

ROTACIO S. GRAVOSO

VP for Academic Affairs



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