

DAILY TIME RECORD**POGOSA, JIMMY O.**

(NAME)

For the month of

June 1 - 30, 2023

Official hours for arrival and departure

8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-THU	7:25	12:15	12:55	6:00		8hrs
2-FRI	7:50	12:20	12:55	5:25		8hrs
3-SAT						Off
4-SUN						Off
5-MON						OB
6-TUE						OB
7-WED						OB
8-THU	7:00	12:05	12:45	5:30		8hrs
9-FRI	7:10	12:03	12:48	5:45		8hrs
10-SAT						Off
11-SUN						Off
12-MON						Holiday
13-TUE	7:15	12:00	12:43	5:25		8hrs
14-WED	7:10	12:05	12:45	5:30		8hrs
15-THU	7:00	12:08	12:50	5:20		8hrs
16-FRI	7:20	12:05	12:40	5:40		8hrs
17-SAT						Off
18-SUN						Off
19-MON						OB
20-TUE						OB
21-WED						OB
22-THU						OB
23-FRI						OB
24-SAT						OB
25-SUN						OB
26-MON						OB
27-TUE						OB
28-WED						OB
29-THU						OB
30-FRI						OB

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.


JIMMY O. POGOSA

VERIFIED as to prescribed office hours


ELIZA D. ESPINOSA

Department Head
Institute of Tropical Ecology & Envi. Mgmt.