



**VISAYAS**  
STATE UNIVERSITY

INSTITUTE FOR  
**STRATEGIC RESEARCH  
AND DEVELOPMENT  
STUDIES**

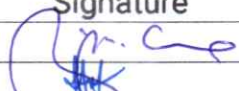
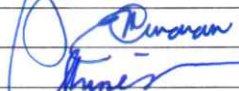
03 February 2025

**NICK FREDDY R. BELLO**  
Head, Accounting Office  
Visayas State University  
Baybay City, Leyte

Thru: **ELIZABETH D. PASA**  
Remittance In-Charge  
Accounting Office

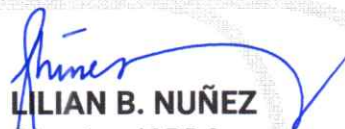
Dear Sir:

The following employees as listed below hereby authorize Mr. Mizael B. Cerna to act on their behalf to get the BIR Form 2316 (Certificate of Compensation Payment/Tax Withheld) from your office.

| No. | Name (Last Name, First Name, Middle Initial) | Signature                                                                             |
|-----|----------------------------------------------|---------------------------------------------------------------------------------------|
| 1.  | Cerna, Mizael B.                             |  |
| 2.  | Dayondon, Rhea Angelie F.                    |  |
| 3.  | Gonzaga, Ernesto Jr. A.                      |  |
| 4.  | Jadina, Elia Maury C.                        |  |
| 5.  | Nuñez, Lilian B.                             |  |

Please acknowledge receipt hereof.

Very truly yours,

  
**LILIAN B. NUÑEZ**  
Director, ISRDS



**INSTITUTE FOR STRATEGIC RESEARCH  
AND DEVELOPMENT STUDIES**  
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