

## Republic of the Philippines VISAYAS STATE UNIVERSITY Visca, Baybay City, Leyte

Stamp of Date of Receipt

## **APPLICATION FOR LEAVE**

NARC, VSU  SOLOMOW JEDESS MILADEL WUNTE  3. DATE OF FILING 02/23/WVZ 4. POSITION AST MUF II 5. SALARY  6. DETAILS OF APPLICATION  6.A TYPE OF LEAVE TO BE AVAILED OF   6.B DETAILS OF LEAVE   In case of Vacation/Special Privilege Leave: Within the Philippines   Within the Philippines   Abroad (Specify)   In case of Sick Leave (Sec. 23, Rula XVI, Omnibus Rules Implementing E.O. No. 292)   Abroad (Specify)   In case of Sick Leave:   Paternity Leave (RA No. 8187 / CSC MC No. 71, s. 1998, as amended)   In Hospital (Specify Illness)   Out Patient (Specify Illness)    Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)   Study Leave (Sec. 68, Rula XVI, Omnibus Rules Implementing E.O. No. 292)   In case of Special Leave Benefits for Women:	1. OFFICE/DEPARTMENT	2. NAME:	(Last)	(	First)	(Middle)	
3. DATE OF FILING 02/13/WV7 4. POSITION AST MUF II 5. SALARY  6. DETAILS OF APPLICATION  6.A TYPE OF LEAVE TO BE AVAILED OF  Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Maternity Leave (RA No. 11210 / IRR issued by CSC, DOLE and SSS)  Paternity Leave (RA No. 8187 / CSC MC No. 71, s. 1998, as amended)  Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)	NARC. VSU	Sn	Our on	1 JEDE	X	MILADEL	WUNTZ
6.A TYPE OF LEAVE TO BE AVAILED OF  Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Maternity Leave (RA. No. 11210 / IRR issued by CSC, DOLE and SSS)  Paternity Leave (RA. No. 8187 / CSC MC No. 71, s. 1998, as amended)  Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Out Patient (Specify Illness)  Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)	<del> </del>	4. POSITION	ARST	muf :	I	_ 5. SALARY	
Vacation Leave (Sec. 51, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Maternity Leave (RA. No. 11210 / IRR issued by CSC, DOLE and SSS)  Paternity Leave (RA. No. 8187 / CSC MC No. 71, s. 1998, as amended)  Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Out Patient (Specify Illness)  Out Patient (Specify Illness)		6. DETAI	ILS OF AP	PLICATION			
Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Maternity Leave (R.A. No. 11210 / IRR issued by CSC, DOLE and SSS)  Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s. 1998, as amended)  Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)  Within the Philippines  Abroad (Specify)  In case of Sick Leave:  In Hospital (Specify Illness)  Out Patient (Specify Illness)	6.A TYPE OF LEAVE TO BE AVAILED OF		6.B DETAILS OF LEAVE				
Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Maternity Leave (R.A. No. 11210 / IRR issued by CSC, DOLE and SSS)  Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s. 1998, as amended)  Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)  Abroad (Specify)  In case of Sick Leave:  In Hospital (Specify Illness)  Out Patient (Specify Illness)	Vacation Leave (Sec. 51, Rule XVI, Omnifous Rules Implementing E.O. No. 292)			In case of Vacation/Special Privilege Leave:			
Maternity Leave (R.A. No. 11210 / IRR issued by CSC, DOLE and SSS)  Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s. 1998, as amended)  Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)	Mandatory/Forced Leave(Sec. 25, Rule XVI, Omnibus Rules Implementing E.O. No. 292)			Within the Philippines			
Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s. 1998, as amended)  Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)	Sick Leave (Sec. 43, Rule XVI, Omnibus Rules Implementing E.O. No. 292)			Abroad (Specify)			
Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  Out Patient (Specify Illness)  Out Patient (Specify Illness)	Maternity Leave (R.A. No. 11210 / IRR issued by CSC, DOLE and SSS)			In case of Sick Leave:			
Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 2004)	Paternity Leave (R.A. No. 8187 / CSC MC No. 71, s. 1998, as amended)			In Hospital (Specify Illness)			
	Special Privilege Leave (Sec. 21, Rule XVI, Omnibus Rules Implementing E.O. No. 292)			Out Patient (Specify Illness)			
Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292)  In case of Special Leave Benefits for Women:	Solo Parent Leave (RA No. 8972 / CSC MC No. 8, s. 20	104)					
protein a second	Study Leave (Sec. 68, Rule XVI, Omnibus Rules Implementing E.O. No. 292)			In case of Special Leave Benefits for Women:			
10-Day VAWC Leave (RA No. 9262 / CSC MC No. 15, s. 2005) (Specify Illness)	10-Day VAWC Leave (RA No. 9262 / CSC MC No. 15, s. 2005)			(Specify Illness)			
Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus Rules Implementing E.O. No. 292)	Rehabilitation Privilege (Sec. 55, Rule XVI, Omnibus R	Rules Implementing E.O. N	No. 292)				
Special Leave Benefits for Women (RA No. 9710 / CSC MC No. 25, s. 2010)  In case of Study Leave:	Special Leave Benefits for Women (RA No. 9710 / CSC MC No. 25, s. 2010)			In case of Study Leave:			
Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012, as amended)  Completion of Master's Degree	Special Emergency (Calamity) Leave (CSC MC No. 2, s. 2012, as amended)			Completion of Master's Degree			
Adoption Leave(RA. No. 8552)  BAR/Board Examination Review	Adoption Leave(R.A. No. 8552)			BAR/Board Examination Review			
Other purpose:				Other purpos	: <b>e</b> :		
Others: Monetization of Leave Credits	Others:		Monetization of Leave Credits				
Terminal Leave	- Company of the Comp			Terminal Leave			
6.C NUMBER OF WORKING DAYS APPLIED FOR 6.D COMMUTATION	6.C NUMBER OF WORKING DAYS APPLIED FOR			6.D COMMUTA	TION		
Not Requested	<u>CAQ 1</u>			Not Requested			
INCLUSIVE DATES Requested	INCLUSIVE DATES			Requested			
Flow and 24 hours	FROM OM 24			_ lumo			
(Signature of Applicant)			(Signature of Applicant)				
7. DETAILS OF ACTION ON APPLICATION	7.	DETAILS OF	ACTION	ON APPLICAT	TION		
7.A CERTIFICATION OF LEAVE CREDITS 7.B RECOMMENDATION	7.A CERTIFICATION OF LEAVE CREDITS			7.B RECOMME	NDATIC	DN .	
As of For approval	As of			For approv	val		
Vacation Leave Sick Leave For disapproval due to	Vacation Leave	Sick Leave	е	For disapp	oroval du	ue to	······
Total Earned		<del> </del>		<del></del>			
Balance					· · · · · · · · · · · · · · · · · · ·		
ROBELYN T. PIAMONTE	1				KOI	RELVN'T PIAMON	AF.
REGINA BIBERA, Am. Officer II Director, NARC	<del></del>				/_	Director, NARC	<del>*</del>
(Authorized Officer) (Authorized Officer)	(Authorized Officer)		(A	Authorized Officer)			
7.C APPROVED FOR: 7.D DISAPPROVED DUE TO:	7.C APPROVED FOR:			7.D DISAPPRO	VED D	UE TO:	
days with pay	, , ,						
days without pay others (Specify)	, <u> </u>						
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4-9			XI.	9			
EDGARDO E. TUĽIN Hresident							
(Authorized Official)				icial)			