

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
Visca, Baybay City, Leyte

**DISBURSEMENT VOUCHER**

FUND CLUSTER:

**MODE OF PAYMENT**

MDS CHECK

COMMERCIAL CHECK

ADA

OTHERS

DATE: 6/3/22

DVD NO.:

PAYEE/OFFICE

VSU FUEL STATION

TIN/Employee No.

OS/BUS No:

ADDRESS:

VSU, Visca, Baybay City, Leyte

PARTICULARS

RESPONSIBILITY  
CENTER

MFO/PAP

AMOUNT

For the payment of **40 liters of gasoline and 40 liters diesel** as per papers attached in the amount of....

Vermiculture  
Project

P 6,840.00

AMOUNT DUE

P 6,840.00

**A** CERTIFIED: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

DHENBER C. LUSANTA  
OIC, Eco-FARMI

**B** ACCOUNTING ENTRY:

ACCOUNT TITLE

UACS CODE

DEBIT

CREDIT

**C** CERTIFIED:

- ☐ Cash available  
☐ Subject to Authority to Debit Account (when applicable)  
☐ Supporting documents complete and amount claimed

SIGNATURE

PRINTED NAME

ALICIA M. FLORES

POSITION

OIC HEAD, BUDGET UNIT

(Head, Accounting Unit/Authorized Representative)

**D** APPROVED FOR PAYMENT:

SIGNATURE

PRINTED NAME

EDGARDO E. TULIN

POSITION

President

(Agency Head/Authorized Representative)

**E** RECEIPT OF PAYMENT:

JEV NO.

CHECK / ADA  
NO.:

DATE:

BANK NAME & ACCOUNT NUMBER

SIGNATURE:

VSU FUEL STATION

DATE:

PRINTED NAME:

DATE:

OFFICIAL RECEIPT NO. & DATE/OTHER DOCUMENTS:

# REQUISITION AND ISSUE SLIP

VISAYAS STATE UNIVERSITY

AGENCY

DIVISION :	RESPONSIBILITY CENTER	RIS NO.	DATE 6/3/22
OFFICE <b>Eco-FARMI</b>	CODE	SAI NO.	DATE

REQUISITION			ISSUANCE			
Stock Number	UNIT	DESCRIPTION	QTY.	UNIT PRICE	TOTAL VALUE	BALANCE
1	liters	Gasoline	40	90.00	3,600.00	
2	liters	Diesel	40	81.00	3,240.00	
Charged to: Vermiculture Project						
CERTIFIED as to the availability of of appropriation in the amount of P _____ within 45 days period.						
ALICIA M. FLORES Head, Budget Office						
TOTAL					6,840.00	

PURPOSE: For Vermiculture Project Use.

SIGNATURE NAME DESIGNATION DATE	REQUESTED BY	APPROVED BY	ISSUED BY	RECEIVED BY
	DHENBER C. LUSANTA	EDGARDO E. TULIN		
	OIC, Eco-FARMI	President		
	03-Jun-22			