





INSTITUTE OF HUMAN KINETICS

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July 21, 2022

DR. BEATRIZ S. BELONIAS

Vice-President for Academic Affairs Visayas State University Visca, Baybay City, Leyte

Dear Dr. Belonias:

Please be informed that I am authorizing Ms. Sheena Eunice B. Tabudlong, a regular faculty member of the Institute of Human Kinetics, to take charge the basic academic records and to accommodate queries of my students regarding completion of grades and other academic concerns. This is in view of my contract as part-time instructors ended effective June 18, 2022

Rest assured that the physical copies of students' basic academic records of all the subject I handled have been turned-over to Ms. Tabudlong.

Very truly yours

MARIANE R. FUENTES
Part-Time Instructor, IHK

Certified received the documents as stated:

SHEEN EUNICE B TABUDLONG

Instructor, IHK

Recommending Approval

CHARIS B. LIMBO

Director, IHK

BAYRON S. BARREDO

Dean, College of Education

Approved:

BEATRIZ S. BELONIAS

Vice-President for Academic Affairs

cc: Office of the University Registrar



Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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