



DAILY TIME RECORD FOR PART-TIME INSTRUCTORS

Name: **Daniel Joseph T. Tan**
Department: **DLABS**

For the Month of: **February**
Year: **2022**

Day	AM						PM						Daily Total (hours)
	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	ARR	DEP	
1													
2													
3													
4													
5													
6													
7	8:00	12:00					1:00	5:00					8.00
8	8:00	12:00					1:00	5:00					8.00
9	8:00	12:00					1:00	5:00					8.00
10	8:00	12:00					1:00	5:00					8.00
11													
12													
13													
14													
15	7:30	12:00					1:00	5:00					8.50
16	7:30	12:00					1:00	5:00					8.50
17	7:30	12:00					1:00	5:00					8.50
18	7:30	12:00					1:00	5:00					8.50
19													
20													
21	7:30	12:00					1:00	5:00					8.50
22	7:30	12:00					1:00	5:00					8.50
23	7:30	12:00					1:00	5:00					8.50
24	7:30	12:00					1:00	5:00					8.50
25													
26													
27													
28	7:30	12:00					1:00	5:00					8.50
29													
30													
31													
GRAND TOTAL													108.50
I HEREBY CERTIFY on my honor that the above record is a true and correct report on the hours of work performed made daily at the time of arrival(s) and departure(s).													
							JETT C. QUEBEC						
Signature of Part-time Instructor							Printed Name and Signature of Dept. Head						