

DAILY TIME RECORD**CASTIL-ARMADA, FLORENCE ADELYN O.****ARMADA-CASTIL** (NAME)For the month of
January 1 - 31, 2022Official hours for arrival and departure
8:00AM - 5:00PM

Day	AM		PM		T/U	Total
	IN	OUT	IN	OUT		
1-SAT						Off
2-SUN						Off
3-MON	08:00	12:00	13:00	17:00		Absent
4-TUE	08:00	12:00	13:00	17:00		Absent
5-WED	08:00	12:00	13:00	17:00		Absent
6-THU	08:00	12:00	13:00	17:00		Absent
7-FRI	08:00	12:00	13:00	17:00		Absent
8-SAT						Off
9-SUN						Off
10-MON	08:00	12:00	13:00	17:00		Absent
11-TUE	08:00	12:00	13:00	17:00		Absent
12-WED	08:00	12:00	13:00	17:00		Absent
13-THU	08:00	12:00	13:00	17:00		Absent
14-FRI	On Leave					Absent
15-SAT						Off
16-SUN						Off
17-MON	08:00	12:00	13:00	17:00		Absent
18-TUE	08:00	12:00	13:00	17:00		Absent
19-WED	08:00	12:00	13:00	17:00		Absent
20-THU	08:00	12:00	13:00	17:00		Absent
21-FRI	08:00	12:00	13:00	17:00		Absent
22-SAT						Off
23-SUN						Off
24-MON	08:00	12:00	13:00	17:00		Absent
25-TUE	08:00	12:00	13:00	17:00		Absent
26-WED	08:00	12:00	13:00	17:00		Absent
27-THU	08:00	12:00	13:00	17:00		Absent
28-FRI	08:00	12:00	13:00	17:00		Absent
29-SAT						Off
30-SUN						Off
31-MON	Work from Home					Absent

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

FLORENCE ADELYN O. CASTIL-ARMADA**ARMADA-CASTIL**

VERIFIED as to prescribed office hours

REV RHIZZA L. AUREDepartment Head
Department of Physics**DEPARTMENT OF PHYSICS**

1/F Old Library Building

VSU, Visca, Baybay City, Leyte, 6521 Philippines

Phone: +63 53-565-0600 loc 1121

Email: dphys@vsu.edu.phWebsite: www.vsu-edu.ph**REPORT**

22

d)

FLORENCE ADELYN O. ARMADA-CASTIL

during the period covered and that I signed outputs as shown below:

Completed and Submitted	Equivalent Points
Syllabus	8.00
TS DELIVERED	8.00

s)	=	8.00
ed	=	8.00
		0.00

RESA P. LORETO

College of Arts and Sciences