



VISAYAS
STATE UNIVERSITY

**INSTITUTE OF
TROPICAL ECOLOGY AND
ENVIRONMENTAL SCIENCE**

January 27, 2025

DR. PROSE IVY G. YEPES
VSU President
Visca, Baybay City, Leyte

Thru: DR. SANTIAGO T. PEÑA JR.
Vice-President for Research, Extension and Innovation
Visca, Baybay City, Leyte

Dear Dr. Yepes,

This is to recommend the appointment of **Dr. Eliza D. Espinosa** as **Component Leader of Component 1 – “Strengthening CMFARMs, BFRAMs & Pos in Participatory Coastal Resource Assessments (PCRA) and Information, Education and Advocacy on Seagrass and Seaweed Resources in 5th District of Leyte (Baybay City, Inopacan, Hindang, Bato and Matalom)”** under the extension project **“Integrated Coastal Resource Management in Southeastern Camotes Sea and Selected Municipalities of Leyte”**, charged to the VSU General Appropriation Act (GAA), *project code: NRCRM-015*, and subject to availability of funds, effective January 2, 2025 - December 31, 2025, with equivalent workload units, renewable every year until completion of the project.

As Component Leader, Dr. Espinosa is expected to perform the following responsibilities:

1. Take charge of the overall planning, strategy formulation, and supervision of the component;
2. Conduct PCRA Training;
3. Develop IECs on **seaweeds** and **seagrass** resources of southeastern Camotes Sea;
4. Submit to OVPREI, through the Project Leader, the following reports:
 - a. Consolidated/Integrated reports on the significant outputs/outcome of the component;
 - b. Quarterly progress reports to the OVPREI-RPO;
 - c. Annual progress reports every 1st week of January of the succeeding year;
5. Present the highlights or papers during the Research In-house Review and Evaluation;
6. Submit terminal report three (3) months after completion of the extension project;
7. Publish articles of significant findings in indexed/peer-reviewed journals.

For any changes in the title, methodology, project site, and/or budget, approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, Director for Research, and the Vice President for Research, Extension and Innovation.



**INSTITUTE OF TROPICAL ECOLOGY AND
ENVIRONMENTAL SCIENCE**
Faculty of Forestry and Environmental Science
Visayas State University, Visca, Baybay City, Leyte
Email: ftem@vsu.edu.ph / teofanes.patindol@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1052/1053/1135



Management
System
ISO 9001:2015



STARS™
RATING SYSTEM

Page 1 of 3
FM-VSU-03
V3 06-06-2024

No.