

DAILY TIME RECORDJ-ANNIE G. EBIT

Name

For the month of NOVEMBER 2021Official hours for arrival
and departureRegular days _____
Saturdays _____

D A Y	A.M.		P.M.		UNDERTIME	
	Arrival	Depart- ure	Arrival	Depart- ure	Hrs.	Min.
1	HOLIDAY					
2	WORK FROM HOME		WFH			
3	7:50	12:00	12:50	5:00		
4	8:05	12:00	12:50	5:00		
5	WFH	WFH	12:50	5:00		
6	SATURDAY					
7	SUNDAY					
8	HOLIDAY					
9	7:35	12:00	1:00	5:00		
10	8:00	12:00	1:00	5:07		
11	8:00	12:00	12:58	5:00		
12	7:55	12:00	1:00	5:00		
13	SATURDAY					
14	SUNDAY					
15	8:00	12:05	1:00	5:00		
16	8:00	12:00	1:00	5:00		
17	8:00	12:00	1:00	5:00		
18	8:00	12:00	12:52	5:00		
19	8:10	12:00	12:45	5:00		
20	SATURDAY					
21	SUNDAY					
22	8:00	12:00	12:58	5:00		
23	7:20	12:00	1:00	5:00		
24	8:00	12:00	1:00	5:00		
25	7:50	12:00	1:00	5:00		
26	7:58	12:00	1:00	5:00		
27	SATURDAY					
28	SUNDAY					
29	WORK FROM HOME		WFH			
30	Holiday					
TOTAL						

I CERTIFY on my honor that the above is a true and correct reports of the hours of works performed, record of which was made daily at the time of arrival and departure from office.

Verified to the prescribed office
hours

JETT C. QUEBEC
In-Charge