



**VISAYAS**  
STATE UNIVERSITY

DEPARTMENT OF  
**ECONOMICS**

## ACCOMPLISHMENT REPORT

[January 1-31, 2025]

1. Planned and organize the department and the faculty for the preparation of the classrooms as per Memo #15 Series of 2025.
2. Facilitated the hiring for an Instructor and Part-time positions of the Department
3. Attended the University-wide workshop Orientation and Seminar-Workshop on Aligning Organization and People and Target Setting.
4. Signed/Approved office-related/concerned documents (i.e., travel order, time log appeals, DTR, leave application, etc.)
5. Conducted three Emergency Meetings to comply with the memorandums and assignments.
6. Developed and worked on the Unit Performance Commitment and Review (UPCR) of the department of economics.
7. Reminded the faculty of their needed tasks for IPCR, Classes, and Syllabus
8. Attended meeting from VSU administration for the improvement of instruction, research, and extension initiatives.
9. Facilitated the conduct of Seminar on Research Ethics for Economics Research as an important requirement for the students who will doing their individual thesis.

Submitted by:

  
**LEMUEL S. PRECIADOS**  
Department Head

Approved:

  
**MARK C. RATILLA**  
Dean, FME