

OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.edu.ph

UNIVERSITY CLEARANCE

(for Faculty and Staff)

Name: KEVIN NICK S. BANDIBAS	Position: INS	TRUCTOR 1	Signature:	to be Tiles	
Address and Mobile Number: ZONE	VI, BAYBAY CITY	, LEYTE / 09280591	.100		
Dept./Office: DEPT. OF PURE AND APP	PLIED CHEMISTE	RY Last Day of S	ervice in VSU:		
Purpose: [] Resignation [] Retire	ment [-] Tr	ransfer [] Study	Leave [/]	Others TEACHER'S LEAVE	
Reason, if resignation:					
Effective Date: July 2, 2022					
		Cleared of work-re	elated accountabilities	es:	
	ELIZABETH S. QUEVEDO				
Name and signature of Department /Unit Head					
The above-named faculty/staff is cleared Baybay City, Leyte.	of money, prop	perty and other resp	onsibilities from uni	ts under VSU, Visca,	
Name of Office		f Authorized fficial	Signature	Date Signed	
VP Administrative and Finance (includes units under VPPRGAS)	DANIEL LESLIE S. TAN		la de la		
VP Research, Extension & Innovation	MARIA JU	ILIET C. CENIZA			
VP Academic Affairs (includes offices under VP for Student Affairs and Services)	BEATRIZ S. BELONIAS				
	Approved:				
	EDGARDO E. TULIN				
		University Pre	sident		

*Note: Faculty/staff who is retiring, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies. This clearance should be duly accomplished only within a month prior to retirement/resignation/separation/ from the service before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, submit all copies to the Office of the Head of Recruitment, Selection, Placement and Personnel Records (OHRSPPR). Processing of clearance certificate shall follow the order of number indicated.

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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