Civil Service Form 48

DAILY TIME RECORD CAPIN, ORLAN C.

(NAME)

For the month of April 1 - 30, 2023 Official hours for arrival and departure 8:00AM - 5:00PM

Day	AM		PM		TT /T I	m . 1
	IN	OUT	IN	OUT	T/U	Total
1-SAT						Off
2-sun						Off
3-MON	7:12	12:08	12:09	5:59		8hrs
4-TUE	7:26	12:32	12:40	5:23		8hrs
5-WED						SUSPENDED 12:00 pm 11:59 pm
6-THU						Holiday
7-FRI						Holiday
8-SAT						Off
9-sun						Off
10-mon						Holiday
11-TUE						ОВ
12-WED	6:37	12:07	12:10	5:05		8hrs
13-THU	6:57	12:05	12:12	5:03		8hrs
14-FRI	6:56	12:05	12:08	5:11		8hrs
15-SAT						Off
16-sun						Off
17-MON	8:00	12:03	12:05	5:00		8hrs
18-TUE	6:53	12:28	1:00	5:00		8hrs
19-WED	7:23	12:04	12:06	5:00		8hrs
20 -THU	6:21	12:21	12:23	5:00		8hrs
21-FRI						Holiday
22-SAT						Off
23-SUN						Off
24-MON	7:02	12:16	12:18	5:09		8hrs
25-TUE						OB
26-WED	7:11	12:03	12:05	5:01		8hrs
27 -THU						VSU 99TH ANNIVERSARY
28-FRI						VSU 99TH ANNIVERSARY
29-SAT						Off
30-sun						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from office.

ORLAN C. CAPIN

VERIFIED as to prescribed office hours

ELIZA D. ESPINOSA

Department Head Institute of Tropical Ecology & Envi. Mgmt.

DAILY TIME RECORD CAPIN, ORLAN C. (NAME)

For the month of April 1 - 30, 2023 Official hours for arrival and departure 8:00AM - 5:00PM

1-SAT Off Off Off	D	AM		PM			m . 1
2-SUN 7:12 12:08 12:09 5:59 8hrs 4-TUE 7:26 12:32 12:40 5:23 8hrs 5-WED 12:32 12:40 5:23 8hrs 5-WED 12:00 12:00 11:59 p 6-THU 140 140 140 7-FRI 150 140 140 8-SAT 150 150 140 9-SUN 150 150 140 10-MON 150 150 140 11-TUE 150 15:05 8hrs 12-WED 6:37 12:07 12:10 5:05 8hrs 13-THU 6:57 12:05 12:08 5:11 8hrs 14-FRI 6:56 12:05 12:08 5:11 8hrs 15-SAT 16-SUN 150 5:00 8hrs 18-TUE 6:53 12:28 1:00 5:00 8hrs 19-WED 7:23 12:04 12:06	Day	IN	OUT	IN	OUT	T/U	Total
3-MON 7:12 12:08 12:09 5:59 8hrs 4-TUE 7:26 12:32 12:40 5:23 8hrs 5-WED	1-SAT						Off
4-TUE 7:26 12:32 12:40 5:23 8hrs 5-WED SUSPENDED 12:00 pm 11:59 pm 11:59 pm 11:59 pm 6-THU Holiday Holiday Holiday 7-FRI Holiday Off Off 9-SUN Off Off Off 10-MON Holiday Holiday 11-TUE OB OB 12-wed 6:37 12:07 12:10 5:05 8hrs 13-THU 6:57 12:05 12:12 5:03 8hrs 14-FRI 6:56 12:05 12:08 5:11 8hrs 15-SAT Off Off Off Off 17-MON 8:00 12:03 12:05 5:00 8hrs 18-TUE 6:53 12:28 1:00 5:00 8hrs 19-WED 7:23 12:04 12:06 5:00 8hrs 21-FRI Holiday Off Off 22-SAT Off Off	2-sun						Off
5-WED SUSPENDED 12:00 pm 11:59 pm 6-THU Holiday 7-FRI Holiday 8-SAT Off 9-SUN Off 10-MON Holiday 11-TUE OB 12-WED 6:37 12:07 12:10 5:05 8hrs 13-THU 6:57 12:05 12:12 5:03 8hrs 14-FRI 6:56 12:05 12:08 5:11 8hrs 15-SAT Off Off Off Off 17-MON 8:00 12:03 12:05 5:00 8hrs 18-TUE 6:53 12:28 1:00 5:00 8hrs 19-WED 7:23 12:04 12:06 5:00 8hrs 20-THU 6:21 12:21 12:23 5:00 8hrs 21-FRI Holiday Off Off 24-MON 7:02 12:16 12:18 5:09 8hrs 25-TUE OB OB VSU 9	3-mon	7:12	12:08	12:09	5:59		8hrs
12:00 pm 11:59 pm 6-THU	4-TUE	7:26	12:32	12:40	5:23		8hrs
7-FRI	5-WED						SUSPENDED 12:00 pm 11:59 pm
8-SAT Off 9-SUN Off 10-MON Holiday 11-TUE OB 12-WED 6:37 12:07 12:10 5:05 8hrs 13-THU 6:57 12:05 12:12 5:03 8hrs 14-FRI 6:56 12:05 12:08 5:11 8hrs 15-SAT Off Off Off 17-MON 8:00 12:03 12:05 5:00 8hrs 18-TUE 6:53 12:28 1:00 5:00 8hrs 19-WED 7:23 12:04 12:06 5:00 8hrs 20-THU 6:21 12:21 12:23 5:00 8hrs 21-FRI Holiday Off 23-SUN Off Off 24-MON 7:02 12:16 12:18 5:09 8hrs 25-TUE OB OB VSU 99TH ANNIVERSARY VSU 99TH ANNIVERSARY 28-FRI VSU 99TH ANNIVERSARY VSU 99TH ANNIVERSARY	6-THU						Holiday
9-SUN	7-FRI						Holiday
10-MON	8-SAT						Off
11-tue	9-sun						Off
12-WED 6:37 12:07 12:10 5:05 8hrs 13-THU 6:57 12:05 12:12 5:03 8hrs 14-FRI 6:56 12:05 12:08 5:11 8hrs 15-SAT Off Off 16-SUN Off Off 17-MON 8:00 12:03 12:05 5:00 8hrs 18-TUE 6:53 12:28 1:00 5:00 8hrs 19-WED 7:23 12:04 12:06 5:00 8hrs 20-THU 6:21 12:21 12:23 5:00 8hrs 21-FRI Holiday Off 23-SUN Off Off 24-MON 7:02 12:16 12:18 5:09 8hrs 25-TUE OB OB VSU 99TH ANNIVERSARY 28-FRI VSU 99TH ANNIVERSARY	10-MON						Holiday
13-THU 6:57 12:05 12:12 5:03 8hrs 14-FRI 6:56 12:05 12:08 5:11 8hrs 15-SAT Off Off 16-SUN Off Off 17-MON 8:00 12:03 12:05 5:00 8hrs 18-TUE 6:53 12:28 1:00 5:00 8hrs 19-WED 7:23 12:04 12:06 5:00 8hrs 20-THU 6:21 12:21 12:23 5:00 8hrs 21-FRI Holiday Off 23-SUN Off Off 24-MON 7:02 12:16 12:18 5:09 8hrs 25-TUE OB OB OB VSU 99TH ANNIVERSARY 28-FRI VSU 99TH ANNIVERSARY VSU 99TH ANNIVERSARY	11-TUE						OB
14-FRI 6:56 12:05 12:08 5:11 8hrs 15-SAT Off Off 16-SUN Off Off 17-MON 8:00 12:03 12:05 5:00 8hrs 18-TUE 6:53 12:28 1:00 5:00 8hrs 19-WED 7:23 12:04 12:06 5:00 8hrs 20-THU 6:21 12:21 12:23 5:00 8hrs 21-FRI Holiday Off 23-SUN Off Off 24-MON 7:02 12:16 12:18 5:09 8hrs 25-TUE OB OB OB VSU 99TH ANNIVERSARY 28-FRI VSU 99TH ANNIVERSARY VSU 99TH ANNIVERSARY	12-WED	6:37	12:07	12:10	5:05		8hrs
15-SAT Off 16-SUN Off 17-MON 8:00 12:03 12:05 5:00 8hrs 18-TUE 6:53 12:28 1:00 5:00 8hrs 19-WED 7:23 12:04 12:06 5:00 8hrs 20-THU 6:21 12:21 12:23 5:00 8hrs 21-FRI Holiday Off 0ff 23-SUN Off Off 0ff 24-MON 7:02 12:16 12:18 5:09 8hrs 25-TUE OB 0B 0B 0B 26-WED 7:11 12:03 12:05 5:01 8hrs 27-THU VSU 99TH ANNIVERSARY VSU 99TH ANNIVERSARY 28-FRI ANNIVERSARY	13 -THU	6:57	12:05	12:12	5:03		8hrs
16-SUN Off 17-MON 8:00 12:03 12:05 5:00 8hrs 18-TUE 6:53 12:28 1:00 5:00 8hrs 19-WED 7:23 12:04 12:06 5:00 8hrs 20-THU 6:21 12:21 12:23 5:00 8hrs 21-FRI Holiday Off 23-SUN Off Off 24-MON 7:02 12:16 12:18 5:09 8hrs 25-TUE OB 26-WED 7:11 12:03 12:05 5:01 8hrs 27-THU VSU 99TH ANNIVERSARY 28-FRI VSU 99TH ANNIVERSARY	14-FRI	6:56	12:05	12:08	5:11		8hrs
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	28-FRI						
29-SAT Off	29-SAT						Off
30-SUN Off	30-SUN						Off

I CERTIFY on my honor that the above is true and correct report of the hours of work performed record of which was made daily at the time of arrival at and departure from

ORLAN C. CAPIN

VERIFIED as to prescribed office hours

ELIZA D. ESPINOSA

Department Head Institute of Tropical Ecology & Envi. Mgmt.