



June 28, 2022

**Dr. Lilian B. Nuñez**

Project Staff

ISRDS

Visayas State University

Visca, Baybay City, Leyte

Dear Dr. Nuñez:

By the authority vested in me as University President, you are hereby appointed as Project Staff – Social Science of the ACIAR-Funded R&D Project entitled: ***“Developing vegetable value chains to meet evolving market expectations in the Philippines”*** (ACIAR HORT/2016/188) charged to ACIAR GAP 370 subject to availability of funds effective July 1, 2022 to December 31, 2022, with equivalent workload units renewable every year until the completion of the project

As Project Staff, you are expected to submit to OVPREI through the Center/Institute Director or College Dean the following report:

1. Acts as the *social scientist* in the overall R&D implementation activities of the project.
2. Works with the project leader in leading and supervising the social science aspect of the project to understand the food safety, regulatory and consumer environment in which vegetable value chains operates.
3. Coordinates with other project team members in ensuring smooth implementation of all project activities especially in developing, testing and refining a staged GAP protocols to supply consumers with safe vegetables in the Philippines.
4. Submits terminal report and other deliverables as required in the work plan of the project.

Any changes in the title, methodology, project site, and/or budget, the approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, Director for Research, and the Vice President for Research, Extension and Innovation.

  
**EDGARDO E. TULINO**  
President

cc: OVPREI – VP; OVPREI – RPO; Director, Center; Dean, College; RSPPRO; Budget Office; Finance Management Office (FMO); Accounting Office; File - OP



June 27, 2022

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

**Thru: Dr. Maria Juliet C. Ceniza**  
VP for REI

**Dear Dr. Tulin:**

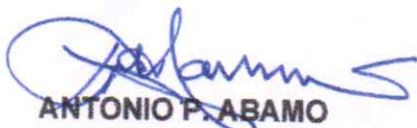
This is to recommend the appointment of **DR. LILIAN B. NUÑEZ** as Project staff of the CSIRO-Funded R&D Project entitled: **"Agribusiness-led inclusive value chain development for smallholder farming systems in the Philippines (IVC Philippines)"** effective **July 1, 2022 - December 31, 2022, without honorarium.**

As a Project staff, she is expected to perform the following responsibilities with appropriate workload unit equivalent:

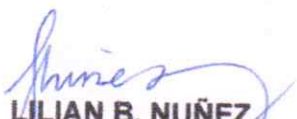
- Acts as the *Social Scientist and Community Development Specialist* in the overall R&D implementation activities of the project,
- Works with the project leader in leading and supervising the project's value chain development and market research activities.
- Coordinates with other project team members in ensuring smooth implementation of all project activities.
- Submits terminal report and other deliverables as required in the project's work plan.

In case of any changes in the title, methodology, project site, and/or budget, the university president's approval should first be sought upon recommendation by the concerned College Dean or Center Director and the Vice President for Research and Extension.

Very truly yours,

  
**ANTONIO P. ABAMO**  
Project Leader

Conforme:

  
**LILIAN B. NUÑEZ**  
Associate Professor V

Certified funds available:

  
**PACIENCIA P. MILAN**  
Executive Director, VIFARD





March 14, 2022

**Dr. Lilian B. Nunez**  
Program Leader  
ISRDS  
VSU, Visca Baybay City, Leyte

Dear **Dr. Nunez**:


Good day!

This is to inform you of the release of the 2022 budget allotment for your extension program/project entitled: **Barangay Integrated Development Approach for Nutrition Improvement (BIDANI): "A Strategy/Delivery Mechanism to Accelerate Rural and Urban Development (EXT01)"** in the amount of Eighty Thousand Pesos (80,000.00) charged to GAA.

We do hope that even with the meager budget, the project can make a difference among the lives of the people we serve.

Thank you.

Very truly yours,



**ANTONIO P. ABAMO**  
Director for Extension

Recommending Approval:



**MARIA JULIET C. CENIZA**  
Vice President for Research, Extension and Innovation

Approved by:



**EDGARDO E. TULINA**  
University President



March 1, 2022

**Dr. Lilian B. Nunez**  
Director, ISRDS  
VSU, Visca, Baybay City, Leyte

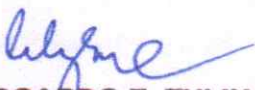
Dear **Dr. Nunez**:

By the authority vested in me as University President, you are hereby appointed **Project Leader** of the extension project entitled "**Coalescing Organizations Towards Locally Led Actions to Boost Development (COLLABDev)**" and **Component Leader** of the project component entitled "**Gender Mainstreaming and Alliance Building for Community Development**" without honorarium effective January 1, 2022 to December 31, 2022.

As Project/Component Leader, you are expected to perform the following responsibilities with equivalent workload units as well as to deliver the project outputs stipulated in the COLLABDev Memorandum of Agreement between VSU and the Action for Economic Reforms (AER) signed on October 8, 2021.

1. Submit consolidated/integrated report on the significant outputs/outcomes of all project components.
2. Submit quarterly extension progress reports to the OVPREI-RPO.
3. Submit midyear extension progress report on the 1<sup>st</sup> week of July.
4. Submit annual extension progress report on the 1<sup>st</sup> week of January of the succeeding year.
5. Present the extension project highlights or papers during the Extension In-house Review and Evaluation.
6. Present a paper in the regional/national R&D Symposia/fora (as scheduled by Consortium/national agency concerned with prescribed standard format.)
7. Submit terminal report three months after the completion of the extension project.
8. Publish articles of significant research and extension findings in indexed/peer reviewed journals.

Any change in the title, methodology, project site, and/or budget shall seek approval from the University President upon recommendation by the concerned College Dean, Center Director, Director for Extension, and the Vice President for Research, Extension, and Innovation.

  
**EDGARDO E. TULIN**,  
President

cc: OVPREI-VP, OVPREI-RPO, Institute Director, College Dean, RSPPRO, Budget Office, Finance Management Office (FMO), Accounting Office, File-OP





**DOST-PCAARRD**

Department of Science and Technology

**PHILIPPINE COUNCIL FOR AGRICULTURE, AQUATIC AND NATURAL RESOURCES  
RESEARCH AND DEVELOPMENT**

ISO 9001:2015

OFFICE OF THE EXECUTIVE DIRECTOR

September 14, 2022

**DR. EDGARDO E. TULIN**

President

Visayas State University

Visca, Baybay City, Leyte

Dear **President Tulin**:

We are pleased to inform you that PCAARRD Directors' Council during its meeting on August 17, 2022, approved VSU's request for financial assistance of the project, "**Development of a Gender-Responsive Knowledge Transfer Pathway for Potential Adoption of Best Practices in Philippine Vegetable Production Systems.**"

The approved project will be implemented for two (2) years (October 1, 2022 - September 30, 2024) by VSU, University of Science and Technology of Southern Philippines Claveria (USTP Claveria), and the University of the Philippines Los Baños (UPLB), under the leadership of Dr. Lilian B. Nuñez of VSU. It has a total budget from PCAARRD amounting to Five Million Pesos (PhP5,000,000.00), with the following breakdown per implementing agency:

Implementing Agency	Project Personnel	Position	Budget (PhP)		
			Y1	Y2	Total
VSU	Dr. Lilian B. Nuñez	Project Leader	1,039,223.20	830,480.80	1,869,704.00
USTP Claveria	Dr. Nelda R. Gonzaga	Project Staff	937,324.00	598,324.00	1,535,648.00
UPLB	Ms. Marianne R. De Luna	Project Staff	940,824.00	653,824.00	1,594,648.00
Total			2,917,371.20	2,082,628.80	5,000,000.00

The financial assistance shall be subject to availability of funds and the conditions stipulated in the attached Memorandum of Agreement (MOA) among PCAARRD and VSU, USTP Claveria, and UPLB. Following the Governing Council directive during its meeting on February 4, 2016, kindly return the MOA duly signed on all pages on or before September 28, 2022 or 14 calendar days upon receipt. If we do not receive the signed MOA on or before the deadline, PCAARRD has the option to re-allocate the said budget for projects with complete documentation. This is to ensure that we will be able to disburse our Notice of Cash Allocation (NCA) on time.

Attached, for your reference, is the approved line-item budget (LIB) of the project. We would appreciate it if you could send back to us the signed MOA as soon as possible to enable us to facilitate the processing and release of the project Y1 funds.

Thank you.

Very truly yours,

*Reynaldo V. Ebora*  
**REYNALDO V. EBORA, PhD**  
Executive Director

Encs: 1. MOA  
2. LIB

cc: VSU: Dr. Lilian B. Nuñez

FAD-Accounting  
OED-RD  
SERD

Paseo de Valmayor, Brgy. Timugan, Los Baños, Laguna, Philippines 4030

Tel. No. (63) (49) 554-9670

Fax No. (63) (49) 536-0016; 536-7922

Manila Liaison Office: 2F Metrology Center, ITDI-DOST, Bicutan, Taguig City, Metro Manila 1631/ Tel. No. (63) (2) 837-1651

E-mail: [pcaarrd@pcaarrd.dost.gov.ph](mailto:pcaarrd@pcaarrd.dost.gov.ph) / <http://www.pcaarrd.dost.gov.ph>



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September 20, 2022

**Dr. Edgardo E. Tulin**  
President  
Visayas State University  
Visca, Baybay City, Leyte

**Thru: Dr. Maria Juliet C. Ceniza**  
VP for REI

Dear Dr. Tulin:

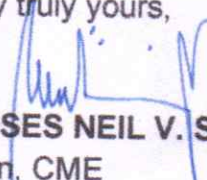
This is to recommend the appointment of **Dr. Lilian B. Nuñez** as the **Project Leader** of the approved VSU research project/study entitled "**Development of a Gender-Responsive Knowledge Transfer Pathway for Potential Adoption of Best Practices in Philippine Vegetable Production Systems**" funded by the **Philippine Council for Agriculture, Aquatic, and Natural Resources Research and Development (PCAARRD)** with an honorarium of **Eight Thousand Eight Hundred Pesos (Php 8,800.00)** per month effective from **October 1, 2022 – June 30, 2023**, chargeable to **(101T 20201050-1.111)** unless sooner terminated due to lack of funds

As Project Leader, she is expected to perform and implement the following responsibilities with appropriate workload unit equivalent:

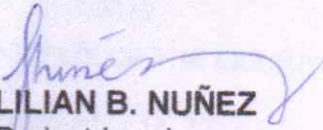
1. Sets the overall leadership/direction in the implementation of all R&D activities of the project.
2. Takes specific leadership and supervision of the implementation of all project activities.
3. Submits terminal reports and other deliverables as required in the project's work plan.

In case of any changes in the title, methodology, project site, and/or budget, approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, and the Vice President for Research and Extension.

Very truly yours,

  
**MOISES NEIL V. SERIÑO**  
Dean, CME

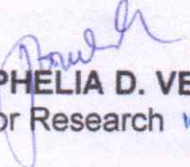
Conforme:

  
**LILIAN B. NUÑEZ**  
Project Leader

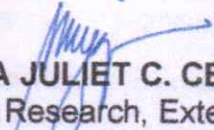
Certified funds available:

**NICK FREDDY R. BELLO**  
Head, Accounting Office

Noted by:

  
**ROSA OPHELIA D. VELARDE**  
Director for Research 10/2/22 2025

Recommending Approval:

  
**MARIA JULIET C. CENIZA**  
VP for Research, Extension, and Innovation

cc: OVPREI-VP  
[OVPREI-RPO/ Extension/ Innovation]  
Head, Budget Office  
Dean, College  
Head, Department  
Researcher  
RSPPRO

**Vision:**  
**Mission:**

A globally competitive university for science, technology, and environmental conservation.  
Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

Page 1 of 2

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v0 05-04-2020

No. 2022-129



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January 3, 2022

**Ms. Gina A. Delima**

Project Leader, Strengthening Rural-Based Organizations:  
Focus on the Baybay Dairy Cooperative (BDC)  
Institute for Strategic Research and Development Studies  
Visca, Baybay City, Leyte

Dear Ms. Delima:

By the authority vested in me as University President, you are hereby appointed as Project Leader of the extension project entitled **"Strengthening Rural Based Organizations: Focus on the Baybay Dairy Cooperative (BDC)"** with project code: BDC. Ext.70," charged to the GAA 2022 subject to availability of funds, effective January 3, 2022 to December 31, 2022 with equivalent workload units renewable every year until completion of the project.

As Project Leader, you are expected to submit to OVPREI through the Center/Institute Director or College Dean the following report:

1. Consolidated/Integrated report on the significant outputs/outcome of all components.
2. Quarterly extension progress reports to the OVPREI-RPO (**Attachment 1**).
3. Midyear extension progress reports every 1<sup>st</sup> week of July of every year (**Attachment 2**).
4. Annual extension progress reports every 1<sup>st</sup> week of January of the succeeding year (**Attachment 3**).
5. Present the extension project highlights or papers during the Extension In-house Review and Evaluation (**Attachment 4**).
6. Present a paper in the regional/ national R&D Symposia/fora (**as scheduled by Consortium/National agency concerned with prescribed standard format**).
7. Submit terminal report three (3) months after completion of extension project (**Attachment 5**).
8. Publish articles of significant research and extension findings in indexed / peer reviewed journals.

Any changes in the title, methodology, project site, and/or budget, the approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, Director for Research, and the Vice President for Research, Extension and Innovation.

**EDGARDO E. TULINO**  
President

cc: OVPREI – VP; OVPREI – RPO; Director, Center; Dean, College; RSPPRO; Budget Office; Finance Management Office (FMO); Accounting Office; File - OP





May 5, 2022

**Ms. Gina Delima**  
Study Leader  
ISRDS  
Visca, Baybay City, Leyte

Dear **Ms. Delima**:

By the authority vested in me as University President, you are hereby appointed as Study Leader of the research entitled **"Development of Disaster Warning Systems for Local Communities"** under the research project entitled **"Developing a Smart and Sustainable Disaster Risk Management Model for Eastern Visayas (project code: VSU-IP-2021-8a)"**, without honorarium, charged to the Internalization Program subject to availability of funds effective January 1, 2022 to December 31, 2022 with equivalent workload units renewable every year until completion of the project.

As Study Leader, you are expected to submit to OVPREI through the Center/Institute Director or College Dean the following report:

1. Consolidated/Integrated report on the significant outputs/outcome of all components.
2. Quarterly research progress reports to the OVPREI-RPO (**Attachment 1**).
3. Midyear research progress reports every 1<sup>st</sup> week of July of every year (**Attachment 2**).
4. Annual research progress reports every 1<sup>st</sup> week of January of the succeeding year (**Attachment 3**).
5. Present the research highlights or papers during the Research In-House Review and Evaluation (**Attachment 4**).
6. Present a paper in the regional/ national R&D Symposia/fora (**as scheduled by Consortium/National agency concerned with prescribed standard format**).
7. Submit terminal report three (3) months after completion of research project (**Attachment 5**).
8. Publish articles of significant research findings in indexed / peer reviewed journals.

Any changes in the title, methodology, project site, and/or budget, the approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, Director for Research, and the Vice President for Research, Extension and Innovation.

**EDGARDO E. TULINA**  
President

cc: OVPREI – VP; OVPREI – RPO; Director, Center, Dean, College; RSPPRO; Budget Office; Finance Management Office (FMO); Accounting Office; File - OP





January 3, 2022

**Mr. Christopher R. Galgo, Jr.**  
Project Leader, MAGPANGUAPA & BIDANI-BMIS  
Institute for Strategic Research and Development Studies  
Visca, Baybay City, Leyte

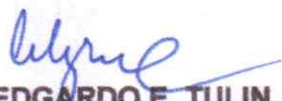
Dear **Mr. Galgo**:

By the authority vested in me as University President, you are hereby appointed as Project Leader of the extension projects entitled **"Building Capacities of Barangay People and Institutions for Community Development (MAGPANGUAPA) and Barangay Integrated Development Approach for Nutrition Improvement – Barangay Management Information System (BIDANI-BMIS)"** with project codes: CB.ARD.01 and BIDANI Ext.01 respectively," charged to the GAA 2022 subject to availability of funds, effective January 3, 2022 to December 31, 2022 with equivalent workload units renewable every year until completion of the project.

As Project Leader, you are expected to submit to OVPREI through the Center/Institute Director or College Dean the following report:

1. Consolidated/Integrated report on the significant outputs/outcome of all components.
2. Quarterly extension progress reports to the OVPREI-RPO (**Attachment 1**).
3. Midyear extension progress reports every 1<sup>st</sup> week of July of every year (**Attachment 2**).
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5. Present the extension project highlights or papers during the Extension In-house Review and Evaluation (**Attachment 4**).
6. Present a paper in the regional/ national R&D Symposia/fora (**as scheduled by Consortium/National agency concerned with prescribed standard format**).
7. Submit terminal report three (3) months after completion of extension project (**Attachment 5**).
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Any changes in the title, methodology, project site, and/or budget, the approval should first be sought from the University President upon recommendation by the concerned College Dean, Center Director, Director for Research, and the Vice President for Research, Extension and Innovation.

  
**EDGARDO E. TULIN**  
President

cc: OVPREI – VP; OVPREI – RPO; Director, Center; Dean, College; RSPPRO; Budget Office; Finance Management Office (FMO); Accounting Office; File - OP





March 1, 2022

**Mr. Christopher R. Galgo, Jr.**  
Instructor, ISRDS  
VSU, Visca, Baybay City, Leyte

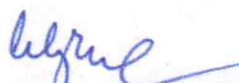
Dear **Mr. Galgo**,

By the authority vested in me as University President, you are hereby appointed **Component Leader** of the project component entitled **"Enhancement of the VSU Community's Knowledge Base in Data-Driven Development"** under the extension project entitled **"Coalescing Organizations Towards Locally Led Actions to Boost Development (COLLABDev)"** without honorarium effective January 1, 2022 to December 31, 2022.

As Component Leader, you are expected to perform the following responsibilities with equivalent workload units to deliver the project outputs stipulated in the COLLABDev Memorandum of Agreement between VSU and the Action for Economic Reforms (AER) signed on October 8, 2021.

1. Set up a knowledge repository (webpage or a social media page) for resource materials and make these publicly available to university staff and students to enhance the existing knowledge base of the university.
2. Enhance the staff's and students' participation in fora, seminars, and symposia related to data-driven development by inviting them to COLLABDev-organized activities.
3. Make representation and participate in the various COLLABDev project activities.
4. Integrate and utilize the activities, processes, and outputs of the VSU-AER partnership in the VSU planning and program processes.
5. Prepare and submit activity reports of your assigned component.

Any change in the title, methodology, project site, and/or budget shall seek approval from the University President upon recommendation by the concerned College Dean, Center Director, Director for Extension, and the Vice President for Research, Extension, and Innovation.

  
**EDGARDO E. TULIN,**  
President

cc: OVPREI-VP, OVPREI-RPO, Institute Director, College Dean, RSPPRO, Budget Office, Finance Management Office (FMO), Accounting Office, File-OP