



VISAYAS
STATE UNIVERSITY

DEPARTMENT OF
ECONOMICS

20 March 2024

Dr. Beatriz S. Belonias
VP Academic Affairs
VSU

Subject: Request to Input Numerical Grades for Students Enrolled in PG51 AgEc 199-B

Dear Dr. Belonias:

The undersigned is requesting your approval to allow the inputting of numerical grades for students in PG51 AgEc 199-B Undergraduate Seminar, enrolled during the 2nd Semester of SY 2022-2023 (see attached Cumulus printout).

The Department of Economics has established a regular Students Thesis Progress Review, particularly commencing upon enrolment of 3rd and 4th year students during the 2nd Semester of each school year. Each review session is conducted in a seminar format that requires thesis students to present their progress in research proposal writing and data gathering (for 3rd Year students), and data analysis and thesis manuscript preparation (for 4th Year students). Depending on a student's output for the semester, I either encode a numerical grade or an "S" (satisfactory) remark on the appropriate Cumulus module in my (Teacher's) portal.

Last week, while I was in Manila on official business, I was informed that my then 3rd Year thesis advisees in above-mentioned subject still have "S" (satisfactory progress) on the grade sheet. Last month, these students' undergraduate thesis proposals were duly approved and they are currently gathering data.

Now in their 4th Year, these students' applications for graduation were evaluated by the Registrar who aptly required that numerical grades should now be given accordingly.

In this connection, I am requesting that the said Cumulus module be open for me so that I can now convert the "S" mark to numerical grade as required.

Thank you very much.

Sincerely yours,

Ernesto F. Bulayog
Subject Lecturer

Noted:

Zyra May H. Centino, DOE Head
Moises Neil V. Serino, CME Dean

Cc: Norman O. Villas, ITO and Cumulus One In-Charge



DEPARTMENT OF ECONOMICS
Visayas State University, Baybay City, Leyte
Email: doe@vsu.edu.ph
Website: www.vsu.edu.ph
Phone: +63 53 565 0600 Local 1024



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