



July 18, 2022

**ATTY. RYSAN C. GUINOCOR**

OIC-Chief Legal Officer  
Visayas State University  
Baybay City, Leyte

**Dear Atty. Guinocor,**

Warm Greetings!

This is about the signed MOA between VSU and our Host Agency (Please see attached). We are informed that all signatures should be in a blue ballpen hence, we have to inform our partners about this. Since we will be returning this to our host agency, May we request your assistance to check the MOA for final correction/improvement?

Thank you very much.

Very truly yours,

**MARIA HAZEL I. BELLEZAS**  
Head, DOE