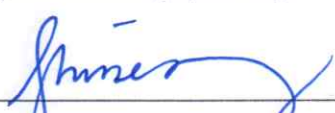


<b>OBLIGATION REQUEST AND STATUS</b>				Serial No. : _____			
VISAYAS STATE UNIVERSITY Entity Name				Date : June 30, 2023			
				Fund Cluster : <u>304000000</u>			
Payee	<b>SALOMA B. GISULGA</b>						
Office	Institute for Strategic Research and Development Studies (ISRDS)						
Address	Visayas State University, Visca, Baybay City, Leyte						
Responsibility Center	Particulars	MFO/PAP	UACS Object Code	Amount			
ISRDS BIDANI	REIMBURSEMENT - travel (June 2023) X-X-X-X-X-X-X	304000000	50201010 00	1990.00			
Total				1,990.00			
<b>A.</b>	<b>Certified:</b> Charges to appropriation/allotment are necessary, lawful and under my direct supervision; and supporting documents valid, proper and legal  Signature :  Printed Name: <b>LILIAN B. NUÑEZ</b> Position : Asso. Prof/Director Head, Requesting Office/Authorized Representative Date : _____			<b>B.</b>	<b>Certified:</b> Allotment available and obligated for the purpose/adjustment necessary as indicated above  Signature : _____ Printed Name: <b>ALICIA M. FLORES</b> Position : Admin. Officer V Head, Budget Division/Unit/Authorized Representative Date : _____		
<b>C.</b>	<b>STATUS OF OBLIGATION</b>						
<b>Reference</b>			<b>Amount</b>				
Date	Particulars	ORS/JEV/Check/ ADA/TRA No.	Obligation	Payable	Payment	Balance	
						Not Yet Due	Due and Demandable
			(a)	(b)	(c)	(a-b)	(b-c)

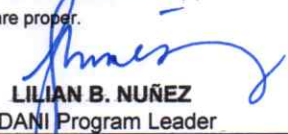
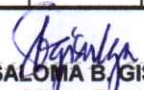
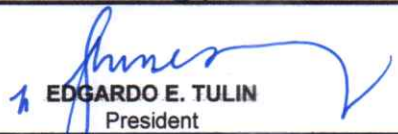
Name: **SALOMA B. GISULGA** Position: Science Research Specialist Monthly Salary : P 33,949.00

Official Station: BIDANI, ISRDS, VSU, Baybay City, Leyte

Residence: Pangasugan, Baybay City, Leyte

Purpose of Travel: Please see attached travel orders.

Date	Places to be Visited	TIME		EXPENSES			
		Departure	Arrival	Means	Fare	Per Diem/ Incidental	Total Amount
05-Jun-23	VSU- Baybay terminal	5:00am	5:30am	PUV	20.00		20.00
	Baybay-Tacloban	6:00am	8:45am	PUV	350.00		350.00
	Tacloban - Baybay	4:00pm	7:00pm	PUV	350.00		350.00
	Baybay- VSU	7:30pm	8:00pm	PUV	20.00	750.00	770.00
14-Jun-23	VSU- Baybay terminal	8:00am	8:30am	PUV	20.00		20.00
	Terminal-Convention	8:30am	8:45am	PUV	20.00		20.00
	Convention - terminal	4:30pm	4:45pm	PUV	20.00		20.00
	Baybay- VSU	5:00pm	5:30pm	PUV	20.00		20.00
16-Jun-23	VSU- Baybay terminal	8:00am	8:30am	PUV	20.00		20.00
	Terminal-Convention	8:30am	8:45am	PUV	20.00		20.00
	Convention - terminal	4:30pm	4:45pm	PUV	20.00		20.00
	Baybay- VSU	5:00pm	5:30pm	PUV	20.00		20.00
21-Jun-23	VSU- Baybay terminal	8:00am	8:30am	PUV	20.00		20.00
	Terminal-Convention	8:30am	8:45am	PUV	20.00		20.00
	Convention - terminal	4:30pm	4:45pm	PUV	20.00		20.00
	Baybay- VSU	5:00pm	5:30pm	PUV	20.00		20.00
22-Jun-23	VSU- Baybay terminal	8:00am	8:30am	PUV	20.00		20.00
	Terminal-Convention	8:30am	8:45am	PUV	20.00		20.00
	Convention - terminal	4:30pm	4:45pm	PUV	20.00		20.00
	Baybay- VSU	5:00pm	5:30pm	PUV	20.00		20.00
27-Jun-23	VSU- Hindang	9:00am	10:30am	PUV	90.00		90.00
	Hindang - VSU	5:00pm	6:30pm	PUV	90.00		90.00

<b>TOTAL</b>				<b>1,990.00</b>
I certify that: (1) I have reviewed the foregoing itinerary, (2) the travel is necessary to the service, (3) the period covered is reasonable and (4) the expenses claimed are proper.   <b>LILIAN B. NUÑEZ</b> BIDANI Program Leader		Prepared by:  <b>SALOMA B. GISULGA</b> Official Employee		
		Approved by:  <b>EDGARDO E. TULIN</b> President		

**Visayas State University  
Visca, Baybay City**

**APPENDIX B**

**CERTIFICATE OF TRAVEL COMPLETED**

EDGARDO E. TULIN  
Agency Head

VSU, ViSCA  
Station

President  
(Designation)

June 30, 2023  
Date

I CERTIFY THAT I have completed the travel authorized in itinerary of travel No. \_\_\_\_\_, dated June 2023 under conditions indicated below:

- ( ) Strictly in accordance with the approved itinerary
- ( ) Cut short as explained below. Excess payment in the amount of P \_\_\_\_\_, was refunded under O.R. No. \_\_\_\_\_ dated \_\_\_\_\_
- ( ) Extended as explained below. Additional itinerary was submitted.
- ( ) Other deviations as explained below.

Explanation or justifications:

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Evidence of Travel:

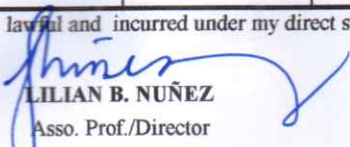
- (x) Used tickets
- (x) Certificate of appearance
- ( ) Others - receipts

Respectfully submitted:

  
**SALOMA B. GISULGA**  
(Officer or Employee)

On evidence and information of which I have knowledge, the travel was actually undertaken.

  
**LILIAN B. NUÑEZ**  
Supervisor

<b>VISAYAS STATE UNIVERSITY</b> Entity Name		<b>Fund Cluster :</b> 304000000	
<b>DISBURSEMENT VOUCHER</b>		<b>Date : June 30, 2023</b> <b>DV No. :</b>	
<b>Mode of Payment</b>	<input type="checkbox"/> MDS Check <input type="checkbox"/> Commercial Check <input type="checkbox"/> ADA <input type="checkbox"/> Others (Please specify)		
<b>Payee</b>	Saloma B. Gisulga	<b>TIN/Employee No.:</b>	<b>ORS/BURS No.:</b>
<b>Address</b>	Visayas State University, Visca, Baybay City, Leyte		
<b>Particulars</b>		<b>Responsibility Center</b>	<b>MFO/PAP</b>
To. REIMBURSEMENT for travel expenses incurred while on official business outside station as per supporting papers hereto attached in the amount of .....		ISRDS	50201010 00
<b>Amount Due</b>			1990.00  1,990.00
<b>A. Certified:</b> Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.  <div style="text-align: center;">   <b>LILIAN B. NUÑEZ</b>          Asso. Prof./Director          Printed Name, Designation and Signature of Supervisor       </div>			
<b>B. Accounting Entry:</b>			
<b>Account Title</b>		<b>UACS Code</b>	<b>Debit</b>
<b>C. Certified:</b>		<b>D. Approved for Payment</b>	
<input type="checkbox"/> Cash available <input type="checkbox"/> Subject to Authority to Debit Account (when applicable) <input type="checkbox"/> Supporting documents complete and amount claimed proper			
<b>Signature</b>		<b>Signature</b>	
<b>Printed Name</b>	NICK FREDDY R. BELLO	<b>Printed Name</b>	EDGARDO E. TULIN
<b>Position</b>	Accountant II Head, Accounting Unit/Authorized Representative	<b>Position</b>	President Agency Head/Authorized Representative
<b>Date</b>		<b>Date</b>	
<b>E. Receipt of Payment</b>			<b>JEV No.</b>
Check/ADA No. :	Date :	Bank Name & Account Number:	
Signature :	Date :	Printed Name:	Date
Official Receipt No. & Date/Other Documents			