



Republic of the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

DISBURSEMENT VOUCHER

FUND CLUSTER:

MODE OF PAYMENT

☐ MDS CHECK

☐ COMMERCIAL CHECK

☐ ADA

☐ OTHERS _____

DATE: 6/27/2022

DVD NO.:

PAYEE/OFFICE

ODELO B. BALDOS

TIN/Employee No.

OS/BUS No.

ADDRESS:

VSU, Visca, Baybay City, Leyte

PARTICULARS	RESPONSIBILITY CENTER	MFO/PAP	AMOUNT
REPLENISHMENT OF PETTY CASH FUND for the purchase of supplies and materials as per papers attached amounting to..	SEED BANK C		P 5,400.00
AMOUNT DUE →			P 5,400.00

A CERTIFIED: Expenses/Cash Advance necessary, lawful and incurred under my direct supervision.

DHENBER C. LUSANTA
OIC, Eco-FARMI

B ACCOUNTING ENTRY:

ACCOUNT TITLE	UACS CODE	DEBIT

C CERTIFIED:

- ☐ Cash available
☐ Subject to Authority to Debit Account (when applicable)
☐ Supporting documents complete and amount claimed

SIGNATURE

PRINTED NAME

NICK FREDDY R. BELLO

POSITION

OIC HEAD, ACCOUNTING OFFICE

(Head, Accounting Unit/Authorized Representative)

DATE

D

APPROVED FOR PAYMENT:

SIGNATURE

PRINTED NAME

EDGARDO E. TULIN

POSITION

President

(Agency Head/Authorized Representative)

DATE

E RECEIPT OF PAYMENT:

CHECK / ADA
NO.:

DATE:

BANK NAME & ACCOUNT NUMBER:

SIGNATURE:

ODELO B. BALDOS

DATE:

PRINTED NAME:

OFFICIAL RECEIPT NO. & DATE/OTHER DOCUMENTS:

PURCHASE REQUEST

Visayas State University

AGENCY

DEPT./OFFICE		Eco-FARMI		PR NO.	DATE
SECTION				SAI NO.	DATE
STOCK NO.	UNIT	ITEM DESCRIPTION	QUANTITY	UNIT COST	TOTAL COST
1	liters	Gasoline (May 5, 2022)	2.5	88.00	220.00
2	liters	Gasoline (May 17, 2022)	3	88.00	264.00
3	kls	Rock Salt	2	12.00	24.00
4	liters	Gasoline	1.1	89.90	100.00
5	sack	Rice bran	1	500.00	500.00
6	sack	Rice bran	1	500.00	500.00
7	sack	Tahop	1	450.00	450.00
8	pc	Sparkplug	1	185.00	185.00
9	kls	Gestating feeds	10	38.00	380.00
10	kls	Blaze feeds	2	40.00	80.00
11	kls	Gestating feeds	10	38.00	380.00
12	kls	Booster feeds	2	40.00	80.00
13	kls	Gestating feeds	10	38.00	380.00
14	kls	Blaze feeds	2	40.00	80.00
15	kls	Gestating feeds	10	38.00	380.00
16	kls	Blaze feeds	2	40.00	80.00
17	roll	Aluminum foil, 30cmx5m	4	35.00	140.00
18	roll	Aluminum foil, 10m	1	45.00	45.00
19	meters	Nylon Rope, orange, 8mm, yestar	10	10.00	100.00
20	liters	Gasoline	4	88.00	352.00
21	sack	Tahop	1	450.00	450.00
22	kl	Welding Rod, 2.5mm	1	110.00	110.00
23	kls	Bosster feeds	3	40.00	120.00
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		Charged to: SEED BANK C			
		CERTIFIED as to the availability of appropriation in the amount of P _____ within 45 days period.			
		TOTAL			5,400.00
PURPOSE:		For Farm Use.			
SIGNATURE		REQUESTED BY	APPROVED BY		
PRINTED NAME		ODELO B. BALDOS	EDGARDO E. TULIN		
DESIGNATION		Staff, Eco-FAARMI	President		