

OFFICE OF THE VICE PRESIDENT FOR ADMINISTRATION AND FINANCE

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> August 26, 2022 Date

REQUEST TO RENDER OVERTIME

The President

Thru: The Vice President for Administration and Finance

This is to request for overtime of the following personnel:

Name of Employee(s)	Date(s)	Job(s) to be Accomplished per Employee
Norberto M. Managbanag	August 27, 2022	Grass cut the DoPAC surrounding
Paguageted but a	Approved by	
ELIZABETH S. QUEVEDO Name	Approved by: [x] with pay	
Head Position	DANIEL LESLIE S. TAN Vice President for Administration and Finance	
DoPAC Office		