

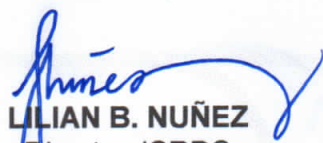


ACCOMPLISHMENT REPORT

January 1-31, 2024

1. Worked on OPCR and IPCR 2023 Accomplishments (January 2-29)
2. Finalized and submitted the ISRDS 2023 Annual Report (January 2-9)
3. Conducted meetings
 - Staff meeting - January 5
 - Faculty meeting – January 11
4. Spearheaded the compliance of ISRDS' four (4) Notices of Settlement of Suspension/ Disallowance/ Charge (NSSDC) from COA for submission on February 2, 2024 (January 17-31)
5. Spearheaded the preparation for the AACUP Level 2 accreditation of MSLAM and MLAM degree programs on April 22-26, 2024 (January 2-31, ongoing)
6. Monitored the compliance of one Corrective Action Report (CAR) on DSOC 235 course syllabus and five Opportunities for Improvement (OFIs)
7. Monitored the submission of research and extension reports (4th quarter 2023 and 2024 annual) by R&E staff (January 2-12)
8. Monitored the submission of extension project proposals for 2024-2025 by R&E staff (January 15-31)
9. Finalized and submitted the Faculty Performance Evaluation by Supervisors (FPES) reports for faculty evaluation conducted on the first semester 2023-2024 (January 26-31)
10. Attended to registration concerns of MSDevSoc graduate students (January 8-16)
11. Attended Faculty Onboarding for 2nd Sem 2023-2024 (January 15)
12. Attended to personnel concerns
 - Resignation of Ms. MJA Caparas, Instructor, effective June 1, 2024
 - Completion of master's program of Ms. MP Edullantes, SRS II, by June 30, 2024
 - Timely submission of DTRs

Submitted by:


LILIAN B. NUÑEZ
Director, ISRDS

Recommending Approval:

Approved:

MOISES NEIL V. SERIÑO
Dean, CME

BEATRIZ S. BELONIAS
VP for Academic Affairs